



**COMMUNITY HUMAN SERVICES**  
**BOARD OF DIRECTORS**

**Regular Meeting**  
Thursday, August 16, 2018  
11:00 a.m. – 1:00 p.m.

**LOCATION:**  
Sand City, City Hall  
One Sylvan Park  
Sand City, CA 93955

**AGENDA**

Section/  
Page:

Item:

- A. **CALL TO ORDER**
- B. **BOARD ROLL CALL**
- C. **STAFF & GUEST INTRODUCTIONS**
- D. **PUBLIC COMMENTS**

Anyone wishing to address the board on matters not appearing on the Agenda may do so at this time. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff. The public may comment on any matter listed on the Agenda at the time the matter is being considered by the board.

- E. **CONSENT ITEMS**

Items listed under the Consent agenda are considered to be routine and are acted on by the Board in one motion. There is no discussion on these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent agenda. The administration recommends approval on all Consent items. Each item on the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. **Minutes** from the regular board meeting on July 19, 2018.

2. Disbursements for the period of July 1, 2018 through July 31, 2018 in the amount of \$566,599.14

F. UNIT PRESENTATION – None

G. CEO REPORT – Robin McCrae

H. DEVELOPMENT DIRECTOR REPORT – Rob Rapp

I. COMMITTEE REPORTS

1. Finance Committee (Standing) – Annette Yee-Steck

J. DISCUSSION/ACTION ITEMS

1. Resolution to Authorize Licensing and Certification Application for the Outpatient Treatment Centers

**Recommendation:** That the Board approve the resolution to authorize CEO Robin McCrae, to sign and submit licensing and certification applications as proposed.

K. INFORMATION ITEMS

Information items do not require Board action. The following reports appear below or are attached as noted:

1. Unit Narratives – July 2018
2. CHS Acronym List
3. Financial Reports – Refer to Finance Committee Agenda
4. Personnel Summary – July 1, 2018 through July 31, 2018

Renteria, Gillian  
Counselor II, Genesis House  
Hired: 07/16/18

Singleton, William  
Relief Staff, Safe Passage  
Hired: 07/20/18

Corona, Lucero  
Office Assistant, FSC-SEA  
Hired: 07/26/18

Gonzales, Phillip  
Relief Staff, Genesis House  
Hired: 07/26/18

Morrisson, Robert  
Counselor II, Safe Place  
Hired: 07/26/18

Gutierrez, Doreena  
Counselor II, Off Main Clinic  
Hired: 07/27/18

Scharton, Tiffany  
Relief Staff, Genesis House  
Separated: 07/17/18

Martinez, Victor  
Counselor II, Safe Place  
Separated: 07/20/18

5. Communications Summary –

- a. CHS Employee Newsletter, August 2018
- b. The Coalition of Homeless Services Providers – Homeless  
Emergency Aid Block Grant Information

- L. JPA MEMBER REPORTS
- M. CHAIR COMMENTS
- N. REQUESTS FOR NEXT MEETING/AGENDA
- O. ADJOURNMENT

**NOTE:** Support material for agenda is available for public review at the CHS Administration Office, 2560 Garden Road, Suite 201-B, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, One Sylvan Park, Sand City, CA, unless otherwise noted. Board members unable to attend this meeting are asked to contact their Alternate and call Administrative Services Manager Rosie Angulo at the CHS Administration Office, (831) 658-3811.