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human services**
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**Board of Directors
Minutes of Regular Meeting
July 19, 2018**

A. CALL TO ORDER

The meeting was called to order by Alan Cohen, Board Chair, at 11:03 a.m., at the Hilton Garden Inn, 100 Aguajito Road, Monterey CA 93940

B. BOARD ROLL CALL

City of Carmel – (absent)
City of Del Rey Oaks – Pat Lintell
City of Marina – (absent)
City of Monterey – Alan Haffa
City of Pacific Grove – Alan Cohen
City of Salinas – (absent)
City of Sand City – Mary Ann Carbone
City of Seaside – (absent)
Carmel Unified School District – (absent)
Monterey County Office of Education – (absent)
Monterey Peninsula College – Loren Steck
Monterey Peninsula Unified School District – Alana Myles (arrived at 11:20)
North Monterey County Unified School District – (absent)
Pacific Grove Unified School District – Cristy Dawson
Santa Rita Union School District – (vacant/absent)
Salinas Unified School District – (absent)

C. STAFF & GUEST INTRODUCTIONS

Robin McCrae, Chief Executive Officer
Rosie Angulo, Administrative Services Manager
Sharon Lagana, Chief Financial Officer
Shawn Stone, Program Officer II, Off Main Clinic
Rob Rapp, Development Director
Devon Corpus, Senior Program Officer, Family Service Programs
Shirley Millico, Program Officer II, Safe Place

D. PUBLIC COMMENTS: None

E. CONSENT ITEMS:

Motion to approve the Consent Items:

1. Minutes from the regular board meeting on June 21, 2018.

2. Disbursements for the period of June 1, 2018 through June 30, 2018 in the amount of \$558,409.75.

M/S/C L. Steck / C. Dawson 7/0/0

F. UNIT PRESENTATION: None

G. CEO REPORT: Robin McCrae gave a report which was also included in the board packet.

H. DEVELOPMENT REPORT: Rob Rapp gave a report that was also included in the board packet.

I. COMMITTEE REPORTS:

Finance Committee – Loren Steck reported out for the committee which met earlier that morning. The financial dashboard reflects positive year-to-date net income of \$230k. There is a cash flow problem due to the County receivables being very high. The Contractors' Association will be meeting next week to formulate a strategy to address this with the County.

J. DISCUSSION/ ACTION ITEMS:

1. Strategic Plan 2018-19

Motion: That the Board approve the strategic plan as amended to add independent, professional grade employee survey under "Make CHS a Great Place to Work" item I. Board member Loren Steck offered to facilitate the survey.

M/S/C A. Haffa / A. Myles 7/0/0

2. Conflict of Interest Code, Bi-Annual Review of Designated Positions.

Motion: That the Board approve the Conflict of Interest Code as proposed.

M/S/C A. Haffa / M. Carbone 7/0/0

3. New Position – Commercially Sexually Exploited Children (CSEC) Specialist / Domestic Violence (DV) Group Facilitator

Motion: That the Board approve the Commercially Sexually Exploited Children (CSEC) Specialist / Domestic Violence (DV) Group Facilitator job description and salary placement.

M/S/C L. Steck / C. Dawson 7/0/0

K. INFORMATION ITEMS

Information items do not require Board action. The following reports were included in the board packet for review:

1. Unit Narratives
2. CHS Acronym List
3. Financial Reports

4. Personnel Summary

- L. **JPA MEMBER REPORTS:** Board Member Alan Haffa reported that the “Gathering Place for Women” is now open in Monterey near the post office. It’s a great facility equipment with showers, meal preps, dining hall and wrapped with services.
- M. **CHAIR COMMENTS:** Board Chair Alan Cohen told everyone to enjoy the Luncheon.
- N. **REQUEST FOR NEXT MEETING:** None
- O. **ADJOURNMENT:** The meeting was adjourned at 11:30 a.m.

NOTE: Support material for the agenda is available for public review at the CHS Administration Office, 2560 Garden Road, Suite 201-B, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, One Sylvan Park, Sand City, CA, unless otherwise noted. Board members unable to attend this meeting are asked to contact their alternate and call the CHS Administration Office at (831) 658-3811.

Respectfully submitted:



Robin McCrae
Chief Executive Officer



Rosie Angulo
Administrative Services Manager