



COMMUNITY HUMAN SERVICES

BOARD OF DIRECTORS

THURSDAY, JULY 18, 2019

FINANCE COMMITTEE MEETING

10:00 a.m. – 10:30 a.m.

REGULAR MEETING

10:30 a.m. – 11:15 a.m.

ANNUAL LUNCHEON MEETING

11:30 a.m. – 1:00 p.m.

LOCATION:

**NOTE ► Tarpys Roadhouse (upstairs)
2999 Monterey Salinas Highway, Monterey CA 93940**

AGENDA

Section/
Page:

Item:

- A. **CALL TO ORDER**
- B. **BOARD ROLL CALL**
- C. **STAFF & GUEST INTRODUCTIONS**
- D. **PUBLIC COMMENTS**

Anyone wishing to address the board on matters not appearing on the Agenda may do so at this time. There will be a time limit of three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff. The public may comment on any matter listed on the Agenda at the time the matter is being considered by the board.

E. CONSENT ITEMS

Items listed under the Consent agenda are considered to be routine and are acted on by the Board in one motion. There is no discussion on these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent agenda. The administration recommends approval on all Consent items. Each item on the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Minutes from the regular board meeting on June 20, 2019.
2. Disbursements for the period of June 1, 2019 through June 30, 2019 in the amount of \$544,544.50

F. PRESENTATIONS – None

G. CEO REPORT – Robin McCrae

H. DEVELOPMENT DIRECTOR REPORT – Rob Rapp

I. COMMITTEE REPORTS

1. Finance Committee (Standing) – Annette Yee-Steck

J. DISCUSSION/ACTION ITEMS

1. Organizational Chart

Recommendation: That the Board approve the Organizational Chart as proposed.

2. New Position - Senior Program Officer, Homeless Services

Recommendation: That the Board approve the Senior Program Officer, Homeless Services job description as proposed.

3. New Position - Clinician I, Substance Use Disorder (SUD)

Recommendation: That the Board approve the Clinician I, SUD job description as proposed.

4. New Position - Quality Assurance Clinician, SUD

Recommendation: That the Board approve the Clinician II/Quality Assurance, SUD job description and salary placement as proposed.

5. New Position – Counselor II, Street Outreach Program, Salinas Valley

Recommendation: That the Board approve the Counselor II, Street Outreach job description as proposed.

6. New Position – Counselor III, Street Outreach Program, Salinas Valley

Recommendation: That the Board approve the Counselor III, Street Outreach job description as proposed.

K. INFORMATION ITEMS

Information items do not require Board action. The following reports appear below or are attached as noted:

1. Unit Narratives – July 2019
2. CHS Acronym List
3. Financial Reports – Refer to Finance Committee Agenda
4. Personnel Summary – June 1, 2019 through June 30, 2019

Sevillo, Virginia Counselor II, OMC Hired: 06/04/19	Drummondo, Alena Relief Staff, Genesis House Hired: 06/07/19
Handler, Lilah Program Officer II, Safe Place Separated: 06/14/19	Peterson, Emma Counselor II, Safe Place Separated: 06/14/19
Ramirez, Donald Shelter Monitor, Safe Place Separated: 06/17/19	
5. Communications Summary –
 - a) CHS Employee Newsletter, July 2019
 - b) “Community Human Services, In Partnership with The Gathering For Women, Is Awarded Seaside Shelter Funding” – Salinas Valley Weekly
 - c) Letter dated June 21, 2019 to Senate Committee on Health from CEO Robin McCrae expressing opposition of AB 8, which would require public schools to have mental health professionals on campus but would preclude the use of community-based mental health services.

L. JPA MEMBER REPORTS

M. CHAIR COMMENTS

N. REQUESTS FOR NEXT MEETING/AGENDA

O. ADJOURNMENT

NOTE: Support material for the agenda is available for public review at the CHS Administration Office, 2560 Garden Road, Suite 201-B, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, One Sylvan Park, Sand City, CA, unless otherwise noted. Board members unable to attend this meeting are asked to contact their Alternate and call Administrative Services Manager Rosie Angulo at the CHS Administration Office, (831) 658-3811.