



**Board of Directors
Minutes of Regular Meeting
June 20, 2019**

A. CALL TO ORDER

The meeting was called to order by Alan Cohen, Board Chair, at 11:11 a.m., at Sand City City Hall in, Sand City, CA.

B. BOARD ROLL CALL

City of Carmel – Darlene Mosley
City of Del Rey Oaks – Pat Lintell
City of Marina – (absent)
City of Monterey – (absent)
City of Pacific Grove – Alan Cohen
City of Salinas – (absent)
City of Sand City – Mary Ann Carbone
City of Seaside – Mary Mitchell
Carmel Unified School District – Annette Yee Steck
Monterey County Office of Education – Harvey Kuffner
Monterey Peninsula College – Loren Steck
Monterey Peninsula Unified School District – Alana Myles
North Monterey County Unified School District – Kyle Samuels
Pacific Grove Unified School District – Cristy Dawson
Salinas Union High School District – (absent)
Santa Rita Union School District – (vacant/absent)

C. STAFF & GUEST INTRODUCTIONS

Robin McCrae, Chief Executive Officer
Rosie Angulo, Administrative Services Manager
Sharon Lagana, Chief Financial Officer
Destini Colvin, Office Manager
Lenina Sanchez, Communications Coordinator
Marta Sullivan, Senior Program Officer
Devon Corpus, Senior Program Officer
Shawn Stone, Program Officer II
Kathi Patton, Bookkeeper
Kamilia Worthy, Family Resource Specialist
Laura Huizar, Family Resource Specialist

D. PUBLIC COMMENTS: None

E. CONSENT ITEMS:

Motion to approve the Consent Items:

1. Minutes from the regular board meeting on March 21, 2019.
2. Disbursements for the period of May 1, 2019 through May 31, 2019 in the amount of \$530,345.05.

M/S/C

L. Steck/ M. Mitchell

11/0/0

F. UNIT PRESENTATION: Family Resource Specialists Kamilia Worthy and Laura Huizar from Family Service Center in Seaside gave a brief presentation on the Pathways to Safety program. Pathways to Safety is a contracted program through ACTION Council and Monterey County Social Services. Through Pathways to Safety, families that do not meet the legal definition for abuse and neglect are connected with a Family Resource Specialist from Community Human Services who provides community resources to address the underlying causes that may have triggered the call to Child Protective Services. With an emphasis on early intervention, Pathways to Safety offers support and assistance to families whose circumstances do not warrant a more urgent response. The goal is to keep children safe in their homes and out of the child welfare system. Pathways to Safety is not a program open to referrals. The only entry into Pathways to Safety is by referrals from CPS or ACTION Council.

G. CEO REPORT: Robin McCrae gave a report which was also included in the board packet.

H. DEVELOPMENT REPORT: Robin McCrae gave a report on behalf of Development Director Rob Rapp which was included in the board packet for review.

I. COMMITTEE REPORTS:

Finance Committee – Board member Annette Yee Steck reported out for the committee which met earlier in the day. The financial dashboard reflects a balance in checking account of \$31,613.00. Since this report, the agency has received \$300k from the county. Although payments have been received, County reimbursements continue to be slow. Year to date through the end of May states a positive balance of \$10,955. On a budget basis, the agency is doing well.

J. DISCUSSION/ ACTION ITEMS:

1. Election of Board Officers for FY 2019-20

Motion: That the Board approve the slate of officers for FY 2019-20, as recommended by the Nominating Committee: Alana Myles, Chair; Kyle Samuels, Vice Chair; Annette Yee Steck, Finance Committee Chair.

M/S/C

M. Mitchell/C. Dawson

11/0/0

2. Declaration of “Indefinite Compensation”

Motion: That the Board approve the declaration of Indefinite Compensation, and direct the Administrative Services Manager to prepare the referenced resolution.

3. Operating Budget for FY 2019-20

Motion: That the Board approve the operating budget, as recommended by the Finance Committee, and direct the CFO to expense item #10 for line of credit from \$4,800 to \$24,000.

J. INFORMATION ITEMS

Information items do not require Board action. The following reports were included in the board packet for review:

- 1. Unit Narratives
- 2. CHS Acronym List
- 3. Financial Reports
- 4. Personnel Summary

K. JPA MEMBER REPORTS: Board member Harvey Kuffner was one of many who viewed Community Human Services Parent Education commercial during the Warrior’s half time championship game. Harvey mentioned that the MCOE board of directors announced that Millennium Charter High School will no longer be in service effective June 30, 2019 due to a shortage of funds due to lack of attendance along with other issues.

Board member Loren Steck reported that the Superintendent of Monterey Peninsula College is resigning to move to Wyoming. The current CBO of MPC David Martin will act as Interim Superintendent in the meantime.

L. CHAIR COMMENTS: Board Chair Alan Cohen gave his last chair comment and thanked the board of directors and CHS staff for being a part of an agency that provides great services to the county.

M. REQUEST FOR NEXT MEETING: None.

N. ADJOURNMENT: The meeting was adjourned at 12:35 p.m.

NOTE: Support material for the agenda is available for public review at the CHS Administration Office, 2560 Garden Road, Suite 201-B, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, One Sylvan Park, Sand City, CA, unless otherwise noted. Board members unable to attend this meeting are asked to contact their alternate and call the CHS Administration Office at (831) 658-3811.

Respectfully submitted:



 Robin McCrae
 Chief Executive Officer



 Rosie Angulo
 Administrative Services Manager