



COMMUNITY HUMAN SERVICES
BOARD OF DIRECTORS

Regular Meeting
Thursday, November 15, 2018
11:00 a.m. – 1:00 p.m.

LOCATION:
Sand City, City Hall
One Sylvan Park
Sand City, CA 93955

AGENDA

Section/
Page:

Item:

- A. **CALL TO ORDER**
- B. **BOARD ROLL CALL**
- C. **STAFF & GUEST INTRODUCTIONS**
- D. **PUBLIC COMMENTS**

Anyone wishing to address the board on matters not appearing on the Agenda may do so at this time. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff. The public may comment on any matter listed on the Agenda at the time the matter is being considered by the board.

- E. **CONSENT ITEMS**

Items listed under the Consent agenda are considered to be routine and are acted on by the Board in one motion. There is no discussion on these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent agenda. The administration recommends approval on all Consent items. Each item on the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. **Minutes** from the regular board meeting on October 13, 2018.

2. Disbursements for the period of October 1, 2018 through October 31, 2018 in the amount of \$549,789.27

F. UNIT PRESENTATION – DAISY

G. CEO REPORT – Robin McCrae

H. DEVELOPMENT DIRECTOR REPORT – Rob Rapp

I. COMMITTEE REPORTS

1. Finance Committee (Standing) – Annette Yee-Steck

J. DISCUSSION/ACTION ITEMS

1. FY 2017-18 Financial Audit

Recommendation: That the Board accept 2017-18 Financial Audit, as presented.

2. Safe Place Facilities Phase 2 Project

Recommendation: That the Board approve funding for the budget shortfall.

3. Miscellaneous Policies

Recommendation: That the Board approve the attached policies as proposed.

4. Lease 1079 S. Main St., Salinas

Recommendation: That the Board approve allowing staff to lease 1079 S. Main St., Salinas, if the space should become available.

K. INFORMATION ITEMS

Information items do not require Board action. The following reports appear below or are attached as noted:

1. Unit Narratives – October 2018
2. CHS Acronym List
3. Summary of Services by City – FY 2017-18
4. Summary of Services by School District – FY 2017-18
5. Financial Reports – Refer to Finance Committee Agenda
6. Personnel Summary – October 1, 2018 through October 31, 2018

Gomez, Estefani
Counselor II, SUPP
Hired: 10/01/2018

Foster, Johnny
Counselor II, Safe Place
10/01/2018

Perez, Lladira
Shelter Monitor, Safe Place
Hired: 10/01/2018

Young, Clayton
Counselor II, Safe Place
Hired: 10/26/2018

Triano, Julie
Counselor II, OMC
Hired: 10/29/2018

Tang, Emily
Office Manager, OPTC-MTRY
Hired: 10/30/2018

Jimenez, Aylene
Shelter Monitor, Safe Place
Hired: 10/31/2018

Logsdon, Anna
Counselor II, OMC
Separated: 10/04/2018

Foster, Johnny
Counselor II, Safe Place
Separated: 10/17/2018

Morgan, Cathy
Relief Staff, Genesis House
Separated: 10/19/2018

Rossi, Adolf
DV Group Facilitator, FSC
Separated: 10/24/2018

7. Communications Summary –
 - a. CHS Employee Newsletter, November 2018
 - b. “The Ins and Outs of Joint Powers Authorities in California”
 - c. Press Release dated October 25, 2018 – Perch Décor to host Free Shopping FUNdraising event to benefit CHS’
 - d. “Breaking The Chains” Human Trafficking Awareness Breakfast Flier
 - e. CHS’ Ad Monterey County Weekly – Monterey County Gives
 - f. CHS’ Informational CSEC Poster for Law Enforcement/Doctor’s Offices, etc.
 - g. CHS’ Promotional Advertisement for MST Buses

L. JPA MEMBER REPORTS

M. CHAIR COMMENTS

N. REQUESTS FOR NEXT MEETING/AGENDA

O. ADJOURNMENT

NOTE: Support material for agenda is available for public review at the CHS Administration Office, 2560 Garden Road, Suite 201-B, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, One Sylvan Park, Sand City, CA, unless otherwise noted. Board members unable to attend this meeting are asked to contact their Alternate and call Administrative Services Manager Rosie Angulo at the CHS Administration Office, (831) 658-3811.