



COMMUNITY HUMAN SERVICES
BOARD OF DIRECTORS

Regular Meeting
Thursday, October 18, 2018
11:00 a.m. – 1:00 p.m.

LOCATION:
Sand City, City Hall
One Sylvan Park
Sand City, CA 93955

AGENDA

Section/
Page:

Item:

- A. **CALL TO ORDER**
- B. **BOARD ROLL CALL**
- C. **STAFF & GUEST INTRODUCTIONS**
- D. **PUBLIC COMMENTS**

Anyone wishing to address the board on matters not appearing on the Agenda may do so at this time. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff. The public may comment on any matter listed on the Agenda at the time the matter is being considered by the board.

E. **CONSENT ITEMS**

Items listed under the Consent agenda are considered to be routine and are acted on by the Board in one motion. There is no discussion on these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent agenda. The administration recommends approval on all Consent items. Each item on the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Minutes from the regular board meeting on September 20, 2018.

2. Disbursements for the period of September 1, 2018 through September 30, 2018 in the amount of \$553,037.84

F. PRESENTATION OF DRAFT AUDIT – Bianchi, Kasavan, & Pope, LLC

G. UNIT PRESENTATION – SUPP

H. CEO REPORT – Robin McCrae

I. DEVELOPMENT DIRECTOR REPORT – Rob Rapp

J. COMMITTEE REPORTS

1. Finance Committee (Standing) – Annette Yee-Steck

K. DISCUSSION/ACTION ITEMS

1. Revisions to the CIII Job Descriptions

Recommendation: That the Board approve the revision to the CIII job descriptions as proposed.

L. INFORMATION ITEMS

Information items do not require Board action. The following reports appear below or are attached as noted:

1. Unit Narratives – September 2018
2. CHS Acronym List
3. Financial Reports – Refer to Finance Committee Agenda
4. Personnel Summary – September 1, 2018 through September 30, 2018

Beaulieu, James
Counselor II, GH
Hired: 09/10/18

Preciado, Jalissa
Counselor II, Safe Place-SOP
Separated: 09/11/18

Harris, LaSheena
Shelter Monitor
Separated: 09/12/18

Morrison, Robert
Counselor II, Safe Place-SOP
Separated: 09/25/18

5. Communications Summary –
 - a. CHS Employee Newsletter, October 2018
 - b. CHS Fall Direct Mail
 - c. “CHS to Host Free Mental Health Wellness Screenings” – Press Release dated October 2, 2018
 - d. Mental Wellness Screenings – Flier
 - e. Child Sexual Exploitation and Trafficking awareness ads for Monterey Salinas Transits

- M. JPA MEMBER REPORTS**
- N. CHAIR COMMENTS**
- O. REQUESTS FOR NEXT MEETING/AGENDA**
- P. ADJOURNMENT**

NOTE: Support material for agenda is available for public review at the CHS Administration Office, 2560 Garden Road, Suite 201-B, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, One Sylvan Park, Sand City, CA, unless otherwise noted. Board members unable to attend this meeting are asked to contact their Alternate and call Administrative Services Manager Rosie Angulo at the CHS Administration Office, (831) 658-3811.