



**Board of Directors
Minutes of Regular Meeting
December 12, 2019**

A. CALL TO ORDER

The meeting was called to order by Alana Myles, Board Chair, at 12:08 p.m., at Sand City City Hall in Sand City, CA.

B. BOARD ROLL CALL

City of Carmel – (absent)
City of Del Rey Oaks – Pat Lintell
City of Marina – Lisa Berkley
City of Monterey – (absent)
City of Pacific Grove – Alan Cohen
City of Salinas – Steve McShane (arrived @ 12:16)
City of Sand City – (absent)
City of Seaside – (absent)
Carmel Unified School District – Annette Yee Steck
Monterey County Office of Education – Harvey Kuffner
Monterey Peninsula College – Loren Steck
Monterey Peninsula Unified School District – Alana Myles
North Monterey County Unified School District – Kyle Samuels
Pacific Grove Unified School District – Cristy Dawson
Salinas Union High School District – (absent)
Santa Rita Union School District – (vacant/absent)

C. STAFF & GUEST INTRODUCTIONS

Rosie Angulo, Administrative Services Manager
Robin McCrae, Chief Executive Officer
Sharon Lagana, Chief Financial Officer
Kathi Patton, Bookkeeper
Shawn Stone, Senior Program Officer
Rob Rapp, Development Director
Devon Corpus, Senior Program Officer
Jennifer Hazen, Program Officer

D. PUBLIC COMMENTS: None

E. CONSENT ITEMS:

Motion to approve the Consent Items:

1. Minutes from the regular board meeting on November 21, 2019.

M/S/C L. Steck / H. Kuffner 8/0/0

F. UNIT PRESENTATION: None

G. CEO REPORT: Robin McCrae gave a report which was also included in the board packet for review.

H. DEVELOPMENT REPORT: Rob Rapp gave a report which was also included in the board packet for review.

I. COMMITTEE REPORTS: None

J. DISCUSSION/ ACTION ITEMS:

1. FY 2018-19 Financial Audit

Motion: That the board accept the FY 2018-19 Financial Audit

M/S/C A. Yee-Steck / L. Berkley 9/0/0

2. FY 2019-20 Access Contract

Motion: That the Board approve the elimination of two Office Assistant positions and one Clinician position in the Access to Outpatient Mental Health Program.

M/S/C A. Yee Steck / L. Berkley 9/0/0

K. INFORMATION ITEMS

Information items do not require Board action. The following reports were included in the board packet for review:

1. Unit Narratives
2. CHS Acronym List
3. Financial Reports
4. Personnel Summary

L. JPA MEMBER REPORTS: None

M. CHAIR COMMENTS: Board Chair Alana Myles wished everyone Happy Holidays!

N. REQUEST FOR NEXT MEETING: None.

O. ADJOURNMENT: The meeting was adjourned at 1:28 p.m.

NOTE: Support material for the agenda is available for public review at the CHS Administration Office, 2560 Garden Road, Suite 201-B, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, One Sylvan Park, Sand City, CA, unless otherwise noted. Board members unable to attend this meeting are asked to contact their alternate and call the CHS Administration Office at (831) 658-3811.

Respectfully submitted:



Robin McCrae
Chief Executive Officer



Rosie Angulo
Administrative Services Manager