



COMMUNITY HUMAN SERVICES

BOARD OF DIRECTORS

Regular Meeting
Thursday, January 16, 2020
11:00 p.m. – 12:30 a.m.

LOCATION:
Sand City, City Hall
1 Pendergrass Way
Sand City, CA 93955

AGENDA

Section/Page:

Item:

- A. **CALL TO ORDER**
- B. **BOARD ROLL CALL**
- C. **STAFF & GUEST INTRODUCTIONS**
- D. **PUBLIC COMMENTS**

Anyone wishing to address the board on matters not appearing on the Agenda may do so at this time. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff. The public may comment on any matter listed on the Agenda at the time the matter is being considered by the board.

- E. **CONSENT ITEMS**

Items listed under the Consent agenda are considered to be routine and are acted on by the Board in one motion. There is no discussion on these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent agenda. The administration recommends approval

on all Consent items. Each item on the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Minutes from the regular board meeting on December 12, 2019
2. Disbursements – for the period of November 1, 2019 through November 30, 2019 in the amount of \$536,768.65 and for the period of December 1, 2019 through December 31, 2019 in the amount of \$ 585,031.97

F. UNIT PRESENTATION – Supervised Visitation & Domestic Violence

G. CEO REPORT – Robin McCrae

H. DEVELOPMENT DIRECTOR REPORT – Rob Rapp

I. COMMITTEE REPORTS

1. Finance Committee- Annette Yee-Steck

J. DISCUSSION/ACTION ITEMS

1. Annual Resolution Authorizing Agency Signers

Recommendation: That the board approve the resolution authorizing the CEO, CFO, and Board Chair to sign agreements on behalf of the Agency, as proposed.

2. Corporate Resolution to Borrow

Recommendation: That the Board approve the Corporate Resolution to Borrow, as proposed.

3. Resolution Designating and Authorizing Signers at Financial Institutions

Recommendation: That the Board approve the Resolution Designating and Authorizing Signers and Officers for All Financial Institutions, as proposed.

4. Full Time Dispensing Nurse, Off Main Clinic

Recommendation: That the board approve making one of the two part-time dispensing nurse positions a full-time benefitted position as proposed.

5. Declaration of Property

Recommendation: That the Board declare the Street Outreach van at Safe Place surplus property as proposed.

K. INFORMATION ITEMS

Information items do not require Board action. The following reports appear below or are attached as noted:

1. Unit Narratives – November & December 2019
2. CHS Acronym List
3. Personnel Summary – December 1 through December 31, 2019

Sapna Nair
Clinician I, SUD
Hired: 12/3/19

Lindsay Himnon
Parent Educator
Hired: 12/9/19

Doreena Gutierrez
Counselor II, OMC
Separated: 12/18/19

Oscar Sandoval
Counselor II, GH
Separated: 12/20/19

Tarah Al-Haise
Clinician I, Safe Place
Separated: 12/25/19

Edgar Rondon
Clinician I, Access
Separated: 12/27/19

Kathrine Ogletree
Parent Educator
Separated: 12/31/19

4. Communications Summary –
 - a. CHS Employee Newsletter, January 2020
 - b. Mail Chimp “Happy Holidays from CHS”
 - c. Mail Chimp “Year End Giving”
 - d. Press Release dated January 6, 2020 – Monterey County Trafficking Symposium
 - e. Monterey County Human Trafficking Symposium 2020 Program

L. JPA MEMBER REPORTS

M. CHAIR COMMENTS

N. ADJOURNMENT

NOTE: Support material for agenda is available for public review at the CHS Administration Office, 2560 Garden Road, Suite 201-B, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, 1 Pendergrass Way Sand City, CA, unless otherwise noted. Board members unable to attend this meeting are asked to contact their Alternate and call Administrative Services Manager Rosie Angulo at the CHS Administration Office, (831) 658-3811.