



**COMMUNITY HUMAN SERVICES**

**BOARD OF DIRECTORS**

Regular Meeting  
Thursday, November 21, 2019  
11:00 a.m. – 1:00 p.m.

**LOCATION:**  
Sand City, City Hall  
1 Pendergrass Way  
Sand City, CA 93955

**AGENDA**

Section/Page:

Item:

- A. **CALL TO ORDER**
- B. **BOARD ROLL CALL**
- C. **STAFF & GUEST INTRODUCTIONS**
- D. **PUBLIC COMMENTS**

Anyone wishing to address the board on matters not appearing on the Agenda may do so at this time. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff. The public may comment on any matter listed on the Agenda at the time the matter is being considered by the board.

- E. **CONSENT ITEMS**

Items listed under the Consent agenda are considered to be routine and are acted on by the Board in one motion. There is no discussion on these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent agenda. The administration recommends approval

on all Consent items. Each item on the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Minutes from the regular board meeting on October 17, 2019.
2. Disbursements – for the period of October 1, 2019 through October 31, 2019 in the amount of \$561,497.41

F. UNIT PRESENTATION – Drug and Alcohol Intervention Services for Youth (DAISY)

G. CEO REPORT – Robin McCrae

- Update on Access Program and Contract

H. DEVELOPMENT DIRECTOR REPORT – Rob Rapp

I. COMMITTEE REPORTS

1. Finance Committee (Standing) – Annette Yee-Steck

J. DISCUSSION/ACTION ITEMS

1. FY 2018-19 Financial Audit

**Recommendation:** That the Board accept 2018-19 Financial Audit, as presented.

2. CFMC Special Purpose Fund

**Recommendation:** That the Board approve the Special Purpose Fund, as proposed.

K. INFORMATION ITEMS

Information items do not require Board action. The following reports appear below or are attached as noted:

1. Unit Narratives – October 2019
2. Summary of Services by City – FY 2019-20 First Quarter
3. Summary of Services by School District – FY 2019-20 First Quarter
4. CHS Acronym List
5. Financial Reports – Refer to Finance Committee Agenda
6. Personnel Summary – October 1 through October 31, 2019

Monica Flores-Ponce  
Counselor II, SOP SV  
Hired: 10/07/19

Jason Ortiz  
Counselor II, SOP SV  
Hired: 10/07/19

7. Communications Summary –

\*Available at  
meeting

- a. CHS Employee Newsletter, November 2019
- b. “Relief for Chinatown’s homeless as 24-hour bathrooms, showers to re-open” – Salinas Californian

**L. JPA MEMBER REPORTS**

**M. CHAIR COMMENTS**

**N. REQUESTS FOR NEXT MEETING/AGENDA**

**O. ADJOURNMENT**

**NOTE:** Support material for agenda is available for public review at the CHS Administration Office, 2560 Garden Road, Suite 201-B, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, 1 Pendergrass Way Sand City, CA, unless otherwise noted. Board members unable to attend this meeting are asked to contact their Alternate and call Administrative Services Manager Rosie Angulo at the CHS Administration Office, (831) 658-3811.