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**BOARD OF DIRECTION
MINUTES OF REGULAR BOARD MEETING
May 21, 2020
HELD VIA ZOOM DUE TO COVID-19 SHELTER IN PLACE ORDER**

A. CALL TO ORDER

The meeting was called to order by Alana Myles, Board Chair, at 11:13 a.m. via Zoom

B. BOARD ROLL CALL

City of Carmel – Darlene (absent)
City of Del Rey Oaks – Pat Lintell
City of Marina – (absent)
City of Monterey – Dan Albert
City of Pacific Grove – Alan Cohen
City of Salinas – Steve McShane
City of Sand City – (absent)
City of Seaside – (absent)
Carmel Unified School District – Annette Yee Steck
Monterey County Office of Education – Harvey Kuffner
Monterey Peninsula College – Loren Steck
Monterey Peninsula Unified School District – Alana Myles
North Monterey County Unified School District – (absent)
Pacific Grove Unified School District – (absent)
Salinas Union High School District – (absent)
Santa Rita Union School District – (vacant/absent)

C. STAFF & GUEST INTRODUCTIONS

Rosie Angulo, Administrative Services Manager
Robin McCrae, Chief Executive Officer
Sharon Lagana, Chief Financial Officer
Shawn Stone, Senior Program Officer
Rob Rapp, Development Director
Lenina Sanchez, Communications Coordinator
Destini Colvin, Office Manager/Safety Coordinator
Kelsey Hansen, Office Manager/Program Supervisor

D. PUBLIC COMMENTS: None

E. CONSENT ITEMS:

Motion to approve the Consent Items:

1. Minutes from the emergency board meeting on April 16, 2020.
2. Disbursements – for the period of April 1, 2020 through April 30, 2020 in the amount of \$488,167.56.

M/S/C L. Steck / H. Kuffner 8/0/0

- F. UNIT PRESENTATION: None
- G. CEO REPORT: Robin McCrae gave a report which was also included in the board packet for review.
- H. DEVELOPMENT REPORT: Rob Rapp gave a report which was also included in the board packet for review.
- I. COMMITTEE REPORTS:
1. Finance Committee – Board member Annette Yee-Steck reported that the balance in the checking account for the month of April is higher than normal, due to the county accounts receivable payments coming in on time; also expenditures are down. We will end the year positive!

J. DISCUSSION/ ACTION ITEMS:

1. Authorize CEO to Lease Alternative Program Location

Motion: That the board authorize CEO to make a decision about leasing an alternative program site, as proposed.

M/S/C H. Kuffner / P. Lintell 8/0/0

K. INFORMATION ITEMS

Information items do not require Board action. The following reports were included in the board packet for review:

1. Unit Narratives
2. CHS Acronym List
3. Financial Reports
4. Personnel Summary

L. JPA MEMBER REPORTS: None

- M. CHAIR COMMENTS: Board Chair Alana Myles asked Administrative Services Manager Rosie Angulo to send out an email to all board members asking for volunteers for the nominating committee.

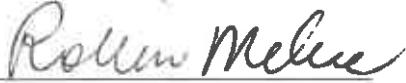
N. REQUEST FOR NEXT MEETING: None.

- O. ADJOURNMENT: The meeting was adjourned at 12:08 p.m.

NOTE: Support material for the agenda is available for public review at the CHS Administration Office, 2560 Garden Road, Suite 201-B, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, One Sylvan Park, Sand City, CA, unless otherwise noted. Board members unable to attend this meeting are asked to contact their alternate and call the CHS Administration Office at (831) 658-3811.

Respectfully submitted:



Robin McCrae
Chief Executive Officer



Rosie Angulo
Administrative Services Manager