

www.chservices.org
831.658.3811 phone
831.658.3815 fax

Administration Office
P.O. Box 3076
Monterey, CA 93942-3076



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COMMUNITY HUMAN SERVICES

BOARD OF DIRECTORS

Regular Meeting

Thursday, July 16, 2020

11:00 a.m. – 1:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/89401239425?pwd=Z280Ulc3RTBpcnYwSmxnUUgzNk4zQT09>

Meeting ID: 894 0123 9425

Password: 217210

Mobile – 1(669) 900-6833

AGENDA

Section/Page:

Item:

- A. **CALL TO ORDER**
- B. **BOARD ROLL CALL**
- C. **STAFF & GUEST INTRODUCTIONS**
- D. **PUBLIC COMMENTS**

Anyone wishing to address the board on matters not appearing on the Agenda may do so at this time. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff. The public may comment on any matter listed on the Agenda at the time the matter is being considered by the board.

- E. **CONSENT ITEMS**

Items listed under the Consent agenda are considered to be routine and are acted on by the Board in one motion. There is no discussion on these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent agenda. The administration recommends approval on all Consent items. Each item on the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Minutes from the regular board meeting on June 18, 2020
2. Disbursements for the period of June 1, 2020 through June 30, 2020 in the amount of \$1,061,234.80

F. UNIT PRESENTATION – None

G. CEO REPORT – Robin McCrae

H. DEVELOPMENT DIRECTOR REPORT – Rob Rapp

I. COMMITTEE REPORTS

1. Finance Committee

J. DISCUSSION/ACTION ITEMS

1. Revised Transportation Coordinator Job Description

Recommendation: That the board approve the revised Transportation Coordinator job description, as recommended by the Personnel Committee.

K. INFORMATION ITEMS

Information items do not require Board action. The following reports appear below or are attached as noted.

1. Unit Narratives – June 2020
2. CHS Acronym List
3. Personnel Summary – June 1 through June 30, 2020

Ralston, Helga
Counselor III, OMC
Separated: 06/05/2020

Hansen, Amanda
Shelter Monitor/DV
Separated: 06/06/2020

Arriaga, Rosemary
Office Manager, GH
Separated: 06/10/2020

Sylla, Vanessa
Nurse, OMC
Hired: 06/15/2020

4. Communications Summary –
 - a. CHS Employee Newsletter, July 2020

L. JPA MEMBER REPORTS

M. CHAIR COMMENTS

N. ADJOURNMENT

NOTE: Support material for agenda is available for public review at the CHS Administration Office, 2560 Garden Road, Suite 201-B, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, 1 Pendergrass Way Sand City, CA, unless otherwise noted. Board members unable to attend this meeting are asked to contact their Alternate and call Administrative Services Manager Rosie Angulo at the CHS Administration Office, (831) 658-3811.