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**BOARD OF DIRECTION
MINUTES OF REGULAR BOARD MEETING
June 18, 2020**

HELD VIA ZOOM DUE TO COVID-19 SHELTER IN PLACE ORDER

A. CALL TO ORDER

The meeting was called to order by Alana Myles, Board Chair, at 9:36 a.m. via Zoom

B. BOARD ROLL CALL

City of Carmel – Darlene
City of Del Rey Oaks – Pat Lintell
City of Marina – Lisa Berkley
City of Monterey – (absent)
City of Pacific Grove – Alan Cohen (@9:43)
City of Salinas – Steve McShane
City of Sand City – MaryAnn Carbone (@9:49)
City of Seaside – (absent)
Carmel Unified School District – Annette Yee Steck
Monterey County Office of Education – Harvey Kuffner
Monterey Peninsula College – Loren Steck
Monterey Peninsula Unified School District – Alana Myles
North Monterey County Unified School District – Kyle Samuels
Pacific Grove Unified School District – Cristy Dawson
Salinas Union High School District – Anthony Rocha
Santa Rita Union School District – (vacant/absent)

C. STAFF & GUEST INTRODUCTIONS

Rosie Angulo, Administrative Services Manager
Robin McCrae, Chief Executive Officer
Sharon Lagana, Chief Financial Officer
Shawn Stone, Senior Program Officer
Marta Sullivan, Senior Program Officer
Destini Colvin, Office Manager/Safety Coordinator
Kelsey Hansen, Office Manager/Program Supervisor
Rob Rapp, Development Director
Jennie Hazen, Program Officer
Kathi Patton, Bookkeeper

D. PUBLIC COMMENTS: None

E. CONSENT ITEMS:

Motion to approve the Consent Items:

1. Minutes from the emergency board meeting on May 21, 2020.
2. Disbursements – for the period of May 1, 2020 through May 31, 2020 in the amount of \$513,640.90.

M/S/C L. Steck / C. Dawson 11/0/0

F. UNIT PRESENTATION: None

G. CEO REPORT: Robin McCrae gave a report which was also included in the board packet for review.

H. DEVELOPMENT REPORT: Rob Rapp gave a report which was also included in the board packet for review.

I. COMMITTEE REPORTS:

1. Finance Committee – Board member Annette Yee-Steck reported that the committee met earlier in the month to review the operating budget for FY 2020-2, which is on the agenda for approval. The committee also met earlier in the day to review financials. The financial dashboard reflects that we have done well this year. Despite all the challenges that have occurred we should end the year positive.

J. DISCUSSION/ ACTION ITEMS:

1. Election of Board Officers for FY 2020-21

Motion: That the board approve the slate of officers for FY 2020-21, as recommended by the Nominating Committee.

M/S/C A. Rocha / S. Mc Shane 13/0/0

2. Declaration of “Indefinite Compensation”

Motion: That the Board approve the declaration, as proposed.

M/S/C K. Samuels / P. Lintell 13/0/0

3. Operating Budget for FY 2020-21

Motion: That the Board approve the operating budget, as recommended by the Finance Committee.

M/S/C L. Steck / S. McShane 13/0/0

K. INFORMATION ITEMS

Information items do not require Board action. The following reports were included in the board packet for review:

1. Unit Narratives
2. CHS Acronym List
3. Financial Reports
4. Personnel Summary

- L. **JPA MEMBER REPORTS:** board member Harvey Kuffner report that he and his wife Kay celebrated their 65th wedding anniversary!
- M. **CHAIR COMMENTS:** Board Chair Alana Myles thanked CEO Sharon Lagana, staff and the Finance Committee for all their hard work.
- N. **REQUEST FOR NEXT MEETING:** None.
- O. **ADJOURNMENT:** The meeting was adjourned at 10:53 a.m.

NOTE: Support material for the agenda is available for public review at the CHS Administration Office, 2560 Garden Road, Suite 201-B, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, One Sylvan Park, Sand City, CA, unless otherwise noted. Board members unable to attend this meeting are asked to contact their alternate and call the CHS Administration Office at (831) 658-3811.

Respectfully submitted:



Robin McCrae
Chief Executive Officer



Rosie Angulo
Administrative Services Manager