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**BOARD OF DIRECTION
MINUTES OF REGULAR BOARD MEETING
November 19, 2020
HELD VIA ZOOM DUE TO COVID-19 SHELTER IN PLACE ORDER**

A. CALL TO ORDER

The meeting was called to order by Alana Myles, Board Chair, at 11:03 a.m. via Zoom

B. BOARD ROLL CALL

City of Carmel – Darlene Mosley
City of Del Rey Oaks – Pat Lintell
City of Marina – Lisa Berkley (absent)
City of Monterey – Alan Haffa (absent)
City of Pacific Grove – Alan Cohen (absent)
City of Salinas – Steve McShane
City of Sand City – MaryAnn Carbone
City of Seaside – (absent)
Carmel Unified School District – Annette Yee Steck
Monterey County Office of Education – Harvey Kuffner
Monterey Peninsula College – Loren Steck
Monterey Peninsula Unified School District – Alana Myles
North Monterey County Unified School District – Kyle Samuels (absent)
Pacific Grove Unified School District – Cristy Dawson
Salinas Union High School District – (absent)
Santa Rita Union School District – (vacant/absent)

C. STAFF & GUEST INTRODUCTIONS

Rosie Angulo, Administrative Services Manager
Robin McCrae, Chief Executive Officer
Sharon Lagana, Chief Financial Officer
Destini Colvin, Office Manager/Safety Coordinator
Lenina Sanchez, Communications Coordinator
Marta Sullivan, Senior Program Officer
Kathi Patton, Bookkeeper
Shawn Stone, Sr. Program Officer
Rob Rapp, Development Director
Jennifer Hazen, Program Officer II OMC
Elsa Guillen, Program Officer CDNB
Alyssa Naval, Counselor II SUPP
Jaqueline Frias, Counselor II SUPP

D. PUBLIC COMMENTS: None

E. CONSENT ITEMS:

Motion to approve the Consent Items:

1. Minutes from the emergency board meeting on October 15, 2020.
2. Disbursements – for the period of October 1, 2020 through October 31, 2020 in the amount of \$736,831.75.

M/S/C

L. Steck / C. Dawson

9/0/0

F. UNIT PRESENTATION: – The Substance Use Prevention Program (SUPP) is a school-based counseling program for students. The program aims to provide socio-emotional support to students and to address and identify substance use and abuse issues. It focuses on substance use prevention and education, anger management techniques, drug-free social recreation, and provides additional support to students and their families. SUPP components include The Seven Challenges program, counseling, Youth Alternatives to Violence program (YATV), Alcohol and Drug Abuse Prevention Team (ADAPT), presentations and consultations, and Vape Offense Workshops (VOW). CHS currently provides counselors in Salinas at North Salinas High School, Salinas High School, Everett Alvarez High School, Alisal High School, Mount Toro/El Puente, Rancho San Juan High School, and Chalone Peaks Middle School in King City.

G. CEO REPORT: - Robin McCrae gave a report which was also included in the board packet for review.

H. DEVELOPMENT REPORT: Rob Rapp gave a report which was also included in the board packet for review.

I. COMMITTEE REPORTS:

1. Finance Committee – Board member Annette Yee-Steck reported that the committee met earlier in the day. The Financial Dashboard reflects the net income staying steady, this is with the facility related costs being removed. There was a jump on receivables in September due to items related to Casa de Noche Buena and the end of the quarter activity. The income statement shows a year to date above budget but that does include extra dollars that CHS has receives for grants that does count as income. The Triple P loan which a little over \$800k that is being invested through Fidelity may need some adjustments to maximize investments. Due to the holidays, the board gave the Investment Committee the authorization to make decisions regarding investment options.

J. DISCUSSION/ ACTION ITEMS:

1. FY 2019-20 Financial Audit

Motion: That the Board accept the 2019-20 Financial Audit as proposed.

M/S/C

L. Steck / H. Kuffner

9/0/0

K. INFORMATION ITEMS

Information items do not require Board action. The following reports were included in the board packet for review:

1. Unit Narratives
2. CHS Acronym List
3. Personnel Summary

L. JPA MEMBER REPORTS: Board member MaryAnn Carbone invited everyone to check out the Monterey County Weekly's MC Gives article on page 40 that mentions CHS.

M. CHAIR COMMENTS: Board Chair Alana Myles reviewed the FY 2020-21 CHS Board Committees list with the board. Alana also wished everyone a Happy Thanksgiving!

N. CLOSED SESSION – Board went into closed at 12:19 p.m. for the CEO's performance evaluation and returned to the regular board meeting at 1:01p.m. Board Chair Alana Myles reported out that the board gave Robin McCrae a positive evaluation. Robin is doing a great job and leading CHS in the right direction.

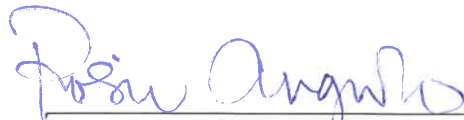
O. ADJOURNMENT: The meeting was adjourned at 1:03 p.m.

NOTE: Support material for the agenda is available for public review at the CHS Administration Office, 2560 Garden Road, Suite 201-B, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting. The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, One Sylvan Park, Sand City, CA, unless otherwise noted. Board members unable to attend this meeting are asked to contact their alternate and call the CHS Administration Office at (831) 658-3811.

Respectfully submitted:



Robin McCrae
Chief Executive Officer



Rosie Angulo
Administrative Services Manager