



COMMUNITY HUMAN SERVICES

BOARD OF DIRECTORS

Regular Meeting

Thursday, February 18, 2021
11:00 a.m. – 1:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/86834213159?pwd=VVB3ODVKc0NKdTBqbU9waVFlyYnVvQT09>

Meeting ID: 868 3421 3159

Password: 679918

Mobile – 1(669) 900-6833

AGENDA

Section/Page:

Item:

- A. **CALL TO ORDER**
- B. **BOARD ROLL CALL**
- C. **STAFF & GUEST INTRODUCTIONS**
- D. **PUBLIC COMMENTS**

Anyone wishing to address the board on matters not appearing on the Agenda may do so at this time. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff. The public may comment on any matter listed on the Agenda at the time the matter is being considered by the board.

- E. **CONSENT ITEMS**

Items listed under the Consent agenda are considered to be routine and are acted on by the Board in one motion. There is no discussion on these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent agenda. The administration recommends approval on all Consent items. Each item on the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Minutes from the regular board meeting on January 21, 2021
2. Disbursements for the period of January 1, 2021 through January 31, 2021 in the amount of \$842,122.73

F. UNIT PRESENTATION – Street Outreach Programs

G. CEO REPORT – Robin McCrae

H. DEVELOPMENT DIRECTOR REPORT – Rob Rapp, Development Director

I. COMMITTEE REPORTS

1. Finance Committee
2. Personnel Committee

J. DISCUSSION/ACTION ITEMS

1. Personnel Policy Revisions – Final Review

Recommendation: That the board approve the personnel policy revisions as recommended by the Personnel Committee and Legal Counsel.

2. COVID-19 Vaccination Policy for Employees

Recommendation: That the Board approve the COVID-19 vaccination policy as proposed.

3. Establish Petty Cash Fund for Casa De Noche Buena

Recommendation: That the board approve the petty cash amount as proposed.

4. Salary Review & Recommendations

Recommendation: That the board approve the salary recommendations as proposed by the Personnel Committee.

5. Review of Vacation Accrual “Cap”

Discussion/Action at the Pleasure of the Board

K. INFORMATION ITEMS

Information items do not require Board action. The following reports appear below or are attached as noted.

1. Unit Narratives – January 2021
2. CHS Acronym List
3. 2nd Quarter Statistics
4. Personnel Summary – January 1 through January 21, 2021

Martinez, Celina
Shelter Monitor, CDNB
Hired: 01/11/2021

Chabrier, Rochelle
Office Manager, CDNB
Hired: 01/11/2021

Murillo, Virginia
Office Manager, Safe Place
Hired: 01/18/2021

Bogner, Brian
Counselor I, OPTC
Hired: 01/19/2021

Rodriguez, Julio
Shelter Monitor, CDNB
Hired: 01/21/2021

Torres, Jessica
Shelter Monitor, CDNB
Hired: 01/22/2021

Taylor, Timothy
Shelter Monitor, CDNB
Hired: 01/26/2021

Krenke, Ashley
Shelter Monitor, Safe Place
Hired: 01/26/2021

Garibay, Natasha
Shelter Monitor, Safe Place
Hired: 01/26/2021

Cruz, Omar
Clinician II, FSC-SLS
Separated: 01/11/2021

Castro, Leonarda
Transportation Coordinator, GH
Separated: 01/26/2021

5. Communications Summary
 - a. CHS Employee Newsletter, February 2021

L. JPA MEMBER REPORTS

M. CHAIR COMMENTS

- N. CLOSED SESSION – As permitted by Government Code Section 59456 et. seq., the Board will adjourn to a closed executive session consider specific matters dealing with pending litigation, certain personnel matters or confer with the Agency’s Meyers-Millian-Brown Act Representative.**

1. Public Employee Performance Evaluation

O. ADJOURNMENTS

NOTE: Support material for agenda is available for public review at the CHS Administration Office, 2560 Garden Road, Suite 201-B, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting. The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, 1 Pendergrass Way Sand City, CA, unless otherwise noted. Board members unable to attend this meeting are asked to contact their Alternate and call Administrative Services Manager Rosie Angulo at the CHS Administration Office, (831) 658-3811.