

www.chservices.org  
831.658.3811 phone  
831.658.3815 fax

Administration Office  
P.O. Box 3076  
Monterey, CA 93942-3076



**community  
human services**  
hope. help. here.

**COMMUNITY HUMAN SERVICES**

**BOARD OF DIRECTORS**

**Regular Meeting**

Thursday, August 19, 2021

**NOTE**▶ 11:00 a.m. – 1:00 p.m.

**NOTE**▶ Join Zoom Meeting

<https://us02web.zoom.us/j/86764633276?pwd=OExvbzVIUHdPYmhFZTdjV1BNcEVtZz09>

Meeting ID: 867 6463 3276

Password: 321618

Mobile – 1(669) 900-6833

**REGULAR MEETING AGENDA**

Section/Page:

Item:

- A. **CALL TO ORDER**
- B. **BOARD ROLL CALL**
- C. **STAFF & GUEST INTRODUCTIONS**
- D. **PUBLIC COMMENTS**

Anyone wishing to address the board on matters not appearing on the Agenda may do so at this time. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff. The public may comment on any matter listed on the Agenda at the time the matter is being considered by the board.

- E. **CONSENT ITEMS**

Items listed under the Consent agenda are considered to be routine and are acted on by the Board in one motion. There is no discussion on these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent agenda. The administration recommends approval on all Consent items. Each item on the Consent agenda approved by

the Board shall be deemed to have been considered in full and adopted as recommended.

1. Minutes from the regular board meeting on July 15, 2021
2. Disbursements for the period of July 1, 2021 through July 31, 2021 in the amount of \$376,104.24

**F. UNIT PRESENTATION – Off Main Clinic**

**G. CEO REPORT – Robin McCrae**

**H. DEVELOPMENT DIRECTOR REPORT – Rob Rapp**

**I. COMMITTEE REPORTS**

1. Finance Committee
2. Personnel Committee
3. Facilities Committee
4. Governance Committee

**J. DISCUSSION/ACTION ITEMS**

1. Hiring for New Contracts

**Recommendation:** That the Board approve the hiring for new contracts, as recommended by the Personnel Committee.

2. Lease: 2511 Garden Rd., Ste. A160, Monterey

**Recommendation:** That the Board approve the lease agreement for 2511 Garden Rd., Ste. A160, Monterey, for the relocation of Administration, as recommended by the Facilities Committee, and authorize the CEO and CFO to sign.

3. Lease: 2511 Garden Rd., Ste. A165, Monterey

**Recommendation:** That the Board approve the lease agreement for 2511 Garden Rd., Ste. A165, Monterey, for the relocation of Outpatient Treatment Center-Monterey, as recommended by the Facilities Committee, and authorize the CEO and CFO to sign.

4. COVID Policy re: Vaccinations, Testing and Masking

That the Board approve the COVID Policy, as recommended by the Personnel Committee.

5. Volunteers to Serve as Committee Chairs

**Recommendation:** That the board strike and add language in the by-

laws to allow volunteers to serve as committee chairs, as recommended by the Governance Committee.

6. Resume In-Person Board Meetings – **Discussion Only**

**K. INFORMATION ITEMS**

Information items do not require Board action. The following reports appear below or are attached as noted:

1. Unit Narratives – July 2021
2. CHS Acronym List
3. Personnel Summary – July 1 through July 31, 2021

McIntosh, Leslie  
Safe Place, Shelter Monitor  
Separated: 07/01/2021

Valdez, Giselle  
OPTC-Salinas, Counselor I  
Hired: 07/12/2021

4. Communications Summary –
  - a. CHS Employee Newsletter, August 2021
  - b. CHS Display Ad - Monterey Herald “Non-Profit Day Special Issue”

**L. JPA MEMBER REPORTS**

**M. CHAIR COMMENTS**

**N. ADJOURNMENT**

NOTE: Support material for the agenda is available for public review at the CHS Administration Office, 2560 Garden Road, Suite 201-B, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, 1 Pendergrass Way Sand City, CA, unless otherwise noted. Board members unable to attend this meeting are asked to contact their Alternate and call Administrative Services Manager Rosie Angulo at the CHS Administration Office, (831) 658-3811.