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**COMMUNITY HUMAN SERVICES**

**BOARD OF DIRECTORS**

Thursday, January 20, 2022

**NOTE ►** 11:00 a.m. – 1:00 p.m.

**NOTE ►** Join Zoom Meeting

<https://us02web.zoom.us/j/86764633276?pwd=OExvbzVIUHdPYmhFZTdjV1BNcEVtZz09>

Meeting ID: 867 6463 3276

Password: 321618

Mobile – 1(669) 900-6833

**REGULAR MEETING AGENDA**

- A. **CALL TO ORDER**
- B. **BOARD ROLL CALL**
- C. **STAFF & GUEST INTRODUCTIONS**
- D. **PUBLIC COMMENTS**

Anyone wishing to address the board on matters not appearing on the Agenda may do so at this time. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff. The public may comment on any matter listed on the Agenda at the time the matter is being considered by the board.

- E. **CONSENT ITEMS**

Items listed under the Consent agenda are considered to be routine and are acted on by the Board in one motion. There is no discussion on these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent agenda. The administration recommends approval on all Consent items. Each item on the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended

1. Minutes from the regular board meeting on December 16, 2021.
2. Disbursements for the period of December 1, 2021 through December 31, 2021 in the amount of \$820,969.66
3. Resolution to Authorize Remote Teleconferencing Meetings

**F. UNIT PRESENTATION – Casa De Noche Buena**

**G. CEO REPORT – Robin McCrae**

**H. DEVELOPMENT DIRECTOR REPORT – Robin McCrae**

**I. COMMITTEE REPORTS**

1. Finance Committee (Standing)

**J. DISCUSSION/ACTION ITEMS**

1. Annual Resolution Authorizing Agency Signers

**Recommendation:** That the board accept the resolution authorizing the CEO, CFO, and Board Chair to sign agreements on behalf of the Agency, as proposed.

2. Corporate Resolution to Borrow

**Recommendation:** That the Board approve the Corporate Resolution to Borrow, as proposed.

3. Resolution Designating and Authorizing Signers at Financial Institutions

**Recommendation:** That the Board approve the Resolution Designating and Authorizing Signers and Officers for All Financial Institutions, as proposed.

4. COVID Booster Requirement

**Recommendation:** That the board approve a policy requiring COVID vaccination boosters as required by the State.

**K. INFORMATION ITEMS**

Information items do not require Board action. The following reports appear below or are attached as noted:

1. Unit Narratives – December 2021
2. CHS Acronym List
3. Financial Reports – Refer to Finance Committee Agenda
4. Personnel Summary – December 2021

Knowles, Victoria  
Relief Staff, GH  
Hired: 12/01/2021

Jones, Sean  
Shelter Monitor, Safe Place  
Hired: 12/07/2021

Chacon, Alexander  
Counselor I, OMC  
Hired: 12/16/2021

Buchanan, Laura  
Counselor I, OPTC-MTRY  
Hired: 12/27/2021

Silvestre, Lucas  
Counselor I, OMC  
Hired: 12/27/2021

Bennett, Tiffanie  
Shelter Monitor, Safe Place  
Separated: 12/12/2021

Naval, Alyssa  
Drug Resource Spec., SUPP  
Separated: 12/20/2021

Alaniz, Lissa  
Counselor I- SV-SOP  
Separated: 12/25/2021

Flores Ponce, Monica  
Counselor II, SV-SOP  
Separated: 12/31/2021

Chavez, Paola  
Counselor I, SV-SOP  
Separated: 12/31/2021

5. Communications Summary –
  - a. CHS January Employee Newsletter

**L. JPA MEMBER REPORTS**

**M. CHAIR COMMENTS**

**N. REQUESTS FOR NEXT MEETING/AGENDA**

**O. ADJOURNMENT**

**NOTE:** Support material for agenda is available for public review at the CHS Administration Office, 2511 Garden Road, A-160, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, One Sylvan Park, Sand City, CA, unless otherwise noted. Board members unable to attend this meeting are asked to contact their Alternate and call Administrative Services Manager Rosie Angulo at the CHS Administration Office, (831) 658-3811.