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**BOARD OF DIRECTORS
MINUTES OF REGULAR BOARD MEETING
June 16, 2022**

HELD VIA ZOOM DUE TO COVID-19 SHELTER IN PLACE ORDER

A. CALL TO ORDER

The meeting was called to order by Kyle Samuels, Board Chair, at 11:02 a.m. via Zoom.

B. BOARD ROLL CALL

City of Carmel – Darlene Mosley
City of Del Rey Oaks – Pat Lintell
City of Marina – (vacant)
City of Monterey – Alan Haffa
City of Pacific Grove – Alan Cohen
City of Salinas – Anthony Rocha
City of Sand City – Maryann Carbone
City of Seaside – Jon Wizard
Carmel Unified School District – Tess Arthur
Monterey County Office of Education – (absent)
Monterey Peninsula College – Loren Steck
Monterey Peninsula Unified School District – Alana Myles
North Monterey County Unified School District – Kyle Samuels
Pacific Grove Unified School District – Cristy Dawson
Salinas Union High School District – (absent)
Santa Rita Union School District – (vacant)

C. STAFF & GUEST INTRODUCTIONS

Robin McCrae, Chief Executive Officer
Sharon Lagana, Chief Financial Officer
Destini Colvin, Administrative Services Associate
Marta Sullivan, Sr. Program Officer
Annette Yee Steck, Volunteer, Finance Committee Chair
Kathi Patton, Bookkeeper II
Rosa Linda Ogas, Sr. Program Officer
Elsa Guillen, Program Officer

D. PUBLIC COMMENTS: None

E. CONSENT ITEMS:

Motion to approve the Consent Items:

1. Minutes from the regular board meeting on May 19, 2022.

2. Disbursements for the period of May 1, 2022 through May 31, 2022 in the amount of \$753,301.66
3. Resolution to Authorize Remote Teleconferencing Meetings
4. Resolution honoring Dr. Edgar H. Castellanos, MD, MPH, FASAM and Esther A. Castellanos, PA-C, RPT

M/S/C L. Steck /P. Lintell 11/0/0
 Alan Cohen was not present at time of the vote.

F. UNIT PRESENTATION –None

G. CEO REPORT: Robin McCrae gave a report which was also included in the board packet for review.

H. DEVELOPMENT REPORT: Robin McCrae gave a report which was also included in the board packet for review.

I. COMMITTEE REPORTS:

1. Finance Committee (Standing) - Annette Yee Steck reported out for the committee which met earlier in the day. The Financial Dashboard shows a year-to-date net operating income of \$277,785 and \$98,288 net capital income, which is reflected on the Income Statement as year-to-date total net income of \$376,073.09. Some of that balance will be returned to the County due to contract cost settlement. Some funds will also be received from the County in this fiscal year to programs that are negative. The fiscal year is predicted to end with surplus even with the approved salary increases.

J. DISCUSSION/ ACTION ITEMS:

1. Declaration of “Indefinite Compensation”

Motion: That the board approve the declaration, as proposed

M/S/C L. Steck/C. Dawson 12/0/0

2. Election of Officers for FY 2022-23

Motion: That the board approve the slated of officers, as proposed by the Chair.

M/S/C A. Haffa/T. Arthur 12/0/0

3. Operating Budget for FY 2022-23 (Budget attached)

Motion: That the board approve the operating budget, as recommended by the Finance Committee.

M/S/C C. Dawson/L. Steck 12/0/0

4. Strategic Plan FY 2022-23 (Strategic Plan attached)

Motion: That the board approve the Strategic Plan for FY 2022-22 and 2023-24, as

proposed.

M/S/C

A. Haffa/A. Myles

12/0/0

5. **INFORMATION ITEMS**

Information items do not require Board action. The following reports were included in the board packet for review:

1. Unit Narratives
2. CHS Acronym List
3. Personnel Summary

L. **JPA MEMBER REPORTS:** None

M. **CHAIR COMMENTS:** Board Chair Kyle Samuels thanked the Board and organization as this will be his last meeting as Board Chair.

N. **REQUEST FOR NEXT MEETING:** Chief Executive Officer Robin McCrae requested that The Wellington Law Offices should be invited to next month's annual meeting. Robin would like to present The Wellington Law Offices with a resolution, thanking them for their time they have serviced CHS.

O. **ADJOURNMENT:** The meeting was adjourned at 12:27 p.m.

NOTE: Support material for the agenda is available for public review at the CHS Administration Office, 2511 Garden Road, Suite A-160, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, One Sylvan Park, Sand City, CA, unless otherwise noted. Board members unable to attend this meeting are asked to contact their alternate and call the CHS Administration Office at (831) 658-3811.

Respectfully submitted:



Robin McCrae
Chief Executive Officer



Rosie Angulo
Administrative Services Manager