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**BOARD OF DIRECTORS
MINUTES OF REGULAR BOARD MEETING
July 21, 2022**

LOCATION:

NOTE ► Hilton Garden Inn, Vista Del Mar (upstairs)
1000 Aguajito Road, Monterey CA 93940

A. CALL TO ORDER

The meeting was called to order by MaryAnn Carbone, Board Chair, at 10:40 a.m.

B. BOARD ROLL CALL

City of Carmel – Darlene Mosley
City of Del Rey Oaks – Pat Lintell (arrived at 10:49)
City of Marina – (vacant)
City of Monterey – (absent)
City of Pacific Grove – Alan Cohen
City of Salinas – Anthony Rocha
City of Sand City – Maryann Carbone
City of Seaside – Alexis Garcia-Arrazola
Carmel Unified School District – Tess Arthur
Monterey County Office of Education – Mary Claypool
Monterey Peninsula College – Loren Steck
Monterey Peninsula Unified School District – Alana Myles
North Monterey County Unified School District – Kyle Samuels
Pacific Grove Unified School District – (absent)
Salinas Union High School District – (absent)
Santa Rita Union School District – (vacant)

C. STAFF & GUEST INTRODUCTIONS

Robin McCrae, Chief Executive Officer
Sharon Lagana, Chief Financial Officer
Marta Sullivan, Sr. Program Officer
Annette Yee Steck, Finance Committee Chair
Shawn Stone, Sr. Program Officer
Kim Cruz, Alternate Board Member, Sand City

D. PUBLIC COMMENTS: None

E. CONSENT ITEMS:

Motion to approve the Consent Items:

1. Minutes from the regular board meeting on June 16, 2022.
2. Resolution to Authorize Remote Teleconferencing Meetings
3. Disbursements for the period of June 1, 2022 through June 30, 2022 in the amount of \$755,622.15
Resolution honoring The Law Offices of Robert R. Wellington
4. Resolution honoring The Mark Shuman Family

M/S/C L. Steck / A. Cohen 10/0/0

Pat Lintell was not present at time of the vote.

F. UNIT PRESENTATION –None

G. CEO REPORT: Robin McCrae gave a report which was also included in the board packet for review.

H. DEVELOPMENT REPORT: Robin McCrae gave a report which was also included in the board packet for review.

I. COMMITTEE REPORTS:

1. Finance Committee (Standing) - Annette Yee Steck reported out for the committee which met earlier in the day. A year-end surplus of approximately \$200K is projected.

J. DISCUSSION/ ACTION ITEMS:

1. Conflict of Interest Code, Bi-Annual Review of Designated Positions.

Motion: That the board approve the Conflict of Interest Code, Bi-Annual Review of Designated Positions, as proposed

M/S/C L. Steck / A. Rocha 11/0/0

2. Bidding Process for Shuman HeartHouse

Motion: That the board board authorize staff to proceed with the bidding process for capital improvements at 600 E. Franklin Street, Monterey, as proposed.

M/S/C A. Rocha / A. Garcia-Arrazola 11/0/0

K. INFORMATION ITEMS

Information items do not require Board action. The following reports were included in the board packet for review:

1. Unit Narratives
2. CHS Acronym List
3. Personnel Summary

L. JPA MEMBER REPORTS: None

M. CHAIR COMMENTS: Board Chair MaryAnn Carbone made Committee Appointments as proposed on the roster in the board packet.

N. REQUEST FOR NEXT MEETING: None

O. ADJOURNMENT: The meeting was adjourned at 11:08 a.m.

NOTE: Support material for the agenda is available for public review at the CHS Administration Office, 2511 Garden Road, Suite A-160, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, One Sylvan Park, Sand City, CA, unless otherwise noted. Board members unable to attend this meeting are asked to contact their alternate and call the CHS Administration Office at (831) 658-3811.

Respectfully submitted:



Robin McCrae
Chief Executive Officer



Rosie Angulo
Administrative Services Manager