BOARD OF DIRECTORS  
MINUTES OF REGULAR BOARD MEETING  
July 21, 2022  

LOCATION:  
NOTE ➤ Hilton Garden Inn, Vista Del Mar (upstairs)  
1000 Aguajito Road, Monterey CA 93940  

A. CALL TO ORDER  
The meeting was called to order by MaryAnn Carbone, Board Chair, at 10:40 a.m.  

B. BOARD ROLL CALL  
City of Carmel – Darlene Mosley  
City of Del Rey Oaks – Pat Lintell (arrived at 10:49)  
City of Marina – (vacant)  
City of Monterey – (absent)  
City of Pacific Grove – Alan Cohen  
City of Salinas – Anthony Rocha  
City of Sand City – Maryann Carbone  
City of Seaside – Alexis Garcia-Arrazola  
Carmel Unified School District – Tess Arthur  
Monterey County Office of Education – Mary Claypool  
Monterey Peninsula College – Loren Steck  
Monterey Peninsula Unified School District – Alana Myles  
North Monterey County Unified School District – Kyle Samuels  
Pacific Grove Unified School District – (absent)  
Salinas Union High School District – (absent)  
Santa Rita Union School District – (vacant)  

C. STAFF & GUEST INTRODUCTIONS  
Robin McCrae, Chief Executive Officer  
Sharon Lagana, Chief Financial Officer  
Marta Sullivan, Sr. Program Officer  
Annette Yee Steck, Finance Committee Chair  
Shawn Stone, Sr. Program Officer  
Kim Cruz, Alternate Board Member, Sand City  

D. PUBLIC COMMENTS: None  

E. CONSENT ITEMS:  
Motion to approve the Consent Items:
1. Minutes from the regular board meeting on June 16, 2022.
2. Resolution to Authorize Remote Teleconferencing Meetings
3. Disbursements for the period of June 1, 2022 through June 30, 2022 in the amount of $755,622.15
   Resolution honoring The Law Offices of Robert R. Wellington
4. Resolution honoring The Mark Shuman Family

M/S/C        L. Steck / A. Cohen        10/0/0
Pat Lintell was not present at time of the vote.

F. **UNIT PRESENTATION** – None

G. **CEO REPORT:** Robin McCrae gave a report which was also included in the board packet for review.

H. **DEVELOPMENT REPORT:** Robin McCrae gave a report which was also included in the board packet for review.

I. **COMMITTEE REPORTS:**

1. Finance Committee (Standing) - Annette Yee Steck reported out for the committee which met earlier in the day. A year-end surplus of approximately $200K is projected.

J. **DISCUSSION/ ACTION ITEMS:**


   **Motion:** That the board approve the Conflict of Interest Code, Bi-Annual Review of Designated Positions, as proposed

   M/S/C        L. Steck / A. Rocha        11/0/0

2. Bidding Process for Shuman HeartHouse

   **Motion:** That the board board authorize staff to proceed with the bidding process for capital improvements at 600 E. Franklin Street, Monterey, as proposed.

   M/S/C        A. Rocha / A. Garcia-Arrazola        11/0/0

K. **INFORMATION ITEMS**

   Information items do not require Board action. The following reports were included in the board packet for review:
   1. Unit Narratives
   2. CHS Acronym List
   3. Personnel Summary

L. **JPA MEMBER REPORTS:** None

M. **CHAIR COMMENTS:** Board Chair MaryAnn Carbone made Committee Appointments as proposed on the roster in the board packet.
N. **REQUEST FOR NEXT MEETING:** None

O. **ADJOURNMENT:** The meeting was adjourned at 11:08 a.m.

**NOTE:** Support material for the agenda is available for public review at the CHS Administration Office, 2511 Garden Road, Suite A-160, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, One Sylvan Park, Sand City, CA, unless otherwise noted. Board members unable to attend this meeting are asked to contact their alternate and call the CHS Administration Office at (831) 658-3811.

Respectfully submitted:

Robin McCrae  
Chief Executive Officer

Rosie Angulo  
Administrative Services Manager