

www.chservices.org  
831.658.3811 phone  
831.658.3815 fax

Administration Office  
P.O. Box 3076  
Monterey, CA 93942-3076



**community  
human services**  
hope. help. here.

**COMMUNITY HUMAN SERVICES**

**BOARD OF DIRECTORS**

Thursday, October 20, 2022

**NOTE** ▶ 11:00 a.m. – 1:00 p.m.

**NOTE** ▶ Join Zoom Meeting

<https://us02web.zoom.us/j/86764633276?pwd=OExvbnZlUUhkPmhfZTdjV1BNcEVtZz09>

Meeting ID: 867 6463 3276

Password: 321618

Mobile – 1(669) 900-6833

**REGULAR MEETING AGENDA**

- A. **CALL TO ORDER**
- B. **BOARD ROLL CALL**
- C. **STAFF & GUEST INTRODUCTIONS**
- D. **PUBLIC COMMENTS**

Anyone wishing to address the board on matters not appearing on the Agenda may do so at this time. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff. The public may comment on any matter listed on the Agenda at the time the matter is being considered by the board.

- E. **CONSENT ITEMS**

Items listed under the Consent agenda are considered to be routine and are acted on by the Board in one motion. There is no discussion on these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent agenda. The administration recommends approval on all Consent items. Each item on the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Minutes from the regular board meeting on August 18, 2022.
2. Disbursements for the period of September 1, 2022 through September 30, 2022 in the amount of \$772,318.07
3. Resolution to Authorize Remote Teleconferencing Meetings

**F. PRESENTATION OF DRAFT AUDIT – Bianchi, Kasavan, & Pope, LLC**

**G. UNIT PRESENTATION – Outpatient Mental Health**

**H. CEO REPORT – Robin McCrae**

**I. DEVELOPMENT REPORT – Jodi Litz**

**J. COMMITTEE REPORTS**

1. Finance Committee (Standing)
2. Facilities Committee (Standing)
3. Capital Campaign Committee (Ad-Hoc)
4. CFO Recruitment Committee (Ad-Hoc)

**K. DISCUSSION/ACTION ITEMS**

1. Revise Annual Resolution Authorizing Agency Signers

**Recommendation:** That the board accept the resolution authorizing the CEO, CFO, and Board Chair to sign agreements on behalf of the Agency, revised to include “deed restrictions,” as proposed.

2. Approve Bid for Shuman Heart House Contractor

**Recommendation:** That the board approve the lowest acceptable bid for Shuman Heart House facility improvements, as recommended by the Facilities Committee.

3. CFO Recruiting and Hiring Considerations

**Discussion/Action at the Pleasure of the Board.**

**INFORMATION ITEMS**

Information items do not require Board action. The following reports appear below or are attached as noted:

1. Unit Narratives – September 2022
2. CHS Acronym List
3. Financial Reports – Refer to Finance Committee Agenda
4. Personnel Summary – September 2022

Gonzalez, Mayra  
Counselor I, SUPP  
Hired: 09/05/2022

Macabugao, Jam  
Counselor I, OPTC, Monterey  
Hired: 09/01/2022

Solorio, Crystal  
Shelter Monitor, CDNB  
Hired: 09/14/2022

Sanchez, Paula  
Shelter Monitor, CDNB  
Hired: 09/28/2022

Garcia, Theresa  
Shelter Monitor, CDNB  
Hired: 09/14/2022

Petty, Shawanda  
Counselor I, OPTC, Salinas  
Hired: 09/26/2022

Garcia, Marlene  
Clinician I, FSC  
Hired: 09/28/2022

5. Communication Summary –
  - a. CHS October Employee Newsletter

- L. JPA MEMBER REPORTS
- M. CHAIR COMMENTS
- N. REQUESTS FOR NEXT MEETING/AGENDA
- O. ADJOURNMENT

**NOTE:** Support material for agenda is available for public review at the CHS Administration Office, 2511 Garden Road, A-160, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. via Zoom. Board members unable to attend this meeting are asked to contact their Alternate and call Administrative Services Manager Rosie Angulo at the CHS Administration Office, (831) 658-3811.