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**BOARD OF DIRECTORS
MINUTES OF REGULAR BOARD MEETING
February 16, 2022**

HELD VIA ZOOM DUE TO COVID-19 SHELTER IN PLACE ORDER

A. CALL TO ORDER

The meeting was called to order by Mary Ann Carbone Board Chair, at 11:04 a.m.

B. BOARD ROLL CALL

City of Carmel – Darlene Mosley
City of Del Rey Oaks – Jeremy Hallock (arrived @11:07)
City of Marina – Brian McCarthy
City of Monterey – (absent)
City of Pacific Grove – Lori McDonnell (arrived @ 11:10)
Alternate Alan Cohen (left @ 11:10)
City of Salinas – Anthony Rocha (arrived @ 11:23)
City of Sand City – Mary Ann Carbone
City of Seaside – Alexis Garcia-Arozola
Carmel Unified School District – Ann Marie Rosen
Monterey County Office of Education – Annette Yee Steck
Monterey Peninsula College – Loren Steck
Monterey Peninsula Unified School District – Veronica Miramontes (arrived @ 11:30)
North Monterey County Unified School District – Noemy Loveless
Pacific Grove Unified School District – Jennifer McNary
Salinas Union High School District – Nathalia Carrillo (left @ 12:28)
Santa Rita Union School District – (absent)

C. STAFF & GUEST INTRODUCTIONS

Rosie Angulo, Administrative Services Manager
Robin McCrae, Chief Executive Officer
Tim Louis, Chief Financial Officer
Marta Sullivan, Sr. Program Officer
Shawn Stone, Chief Operating Manager
Evangeline Ochoa, Senior Program Officer
Elsa Guillen, Program Officer
Jennifer Hazen, Program Officer II
Kathi Patton, Bookkeeper II
Natalie Hoy, Grants Manager
Michele Allen, Communications Manager
Jodi Litz, Development Director

Cynthia Zavala, Administrative Services Associate
Dr. Bettye Luck, Alternate, Monterey Peninsula Unified School District
Debbie Anthony, Alternate, Monterey Peninsula Community College

D. PUBLIC COMMENTS: None

E. CONSENT ITEMS:

Motion to approve the Consent Items:

1. Minutes from the regular board meeting on January 19, 2023.
2. Disbursements for the period of January 1, 2023, through January 31, 2023, in the amount of \$958,807.74
3. Resolution to Authorize Remote Teleconferencing Meetings

M/S/C

L. Steck / A. Rosen

12/0/0

F. UNIT PRESENTATION: Evangelina Ochoa, Sr. Program Officer, gave a brief presentation on the Homeless Services programs.

G. CEO REPORT: Robin McCrae gave a report which was also included in the board packet for review.

H. COO REPORT: Shawn Stone gave a report which was also included in the board packet for review.

I. DEVELOPMENT REPORT: Jodi Litz gave a report which was also included in the Board packet for review.

J. COMMITTEE REPORTS:

1. Finance Committee (Standing) - Annette Yee Steck reported out for the committee which met earlier in the day. Finances continue to look very healthy with a year-to-date net income of \$764K. Accounts receivable are consistent with the prior month due to the county still owing for retroactive contract increases and rate changes. The income statement shows year to date actual net income much higher than the \$231K budgeted.

K. DISCUSSION/ ACTION ITEMS:

1. Election of Board Vice Chair
2. Revised By Laws

Combined Motion: That the board elect Loren Steck as Vice Chair and approve the following language for inclusion in the By Laws: *The board shall elect a new Chair or Vice Chair if either position becomes vacant before the next Annual Meeting.*

M/S/C

B. McCarthy / A. Garcia-Arrazola

13/0/0

L. INFORMATION ITEMS

Information items do not require Board action. The following reports were included in the board packet for review:

1. Unit Narratives
2. CHS Acronym List
3. Financial Summary
4. Personnel Summary

M. JPA MEMBER REPORTS: None

N. CHAIR COMMENTS: Mary Ann Carbone announced that the next board meeting will be held in-person. Mary Ann Carbone also appointment new board members to CHS committees.

O. REQUEST FOR NEXT MEETING: The next meeting will be held in person, location to be announced.

P. ADJOURNMENT: The meeting was adjourned at 12:38 p.m.

NOTE: Support material for the agenda is available for public review at the CHS Administration Office, 2511 Garden Road, Suite A-160, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. via Zoom. Board members unable to attend this meeting are asked to contact their alternate and call the CHS Administration Office at (831) 658-3811.

Respectfully submitted:



Robin McCrae
Chief Executive Officer



Rosie Angulo
Administrative Services Manager