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COMMUNITY HUMAN SERVICES

BOARD OF DIRECTORS

Thursday, April 20, 2023

NOTE ► 11:00 a.m. – 1:00 p.m.

NOTE ► In-Person
Sand City, City Hall
1 Pendergrass Way
Sand City, CA 93955

or

Join Zoom Meeting

<https://us02web.zoom.us/j/86764633276?pwd=OExvbmZVlUHdPYmhFZTdjV1BNcEVtZz09>

Meeting ID: 867 6463 3276

Password: 321618

Mobile – 1(669) 900-6833

REGULAR MEETING AGENDA

- A. **CALL TO ORDER**
- B. **BOARD ROLL CALL**
- C. **STAFF & GUEST INTRODUCTIONS**
- D. **PUBLIC COMMENTS**

Anyone wishing to address the board on matters not appearing on the Agenda may do so at this time. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff. The public may comment on any matter listed on the Agenda at the time the matter is being considered by the board.

- E. **CONSENT ITEMS**

Items listed under the Consent agenda are considered to be routine and are acted on by the Board in one motion. There is no discussion on these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed

from the Consent agenda. The administration recommends approval on all Consent items. Each item on the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Minutes from the regular board meeting on March 16, 2023.
2. Disbursements for the period of March 1, 2023 through March 31, 2023 in the amount of \$2,830,727.83

F. UNIT PRESENTATION – Outpatient Treatment Centers

G. CEO REPORT – Robin McCrae

H. COO REPORT – Shawn Stone

I. DEVELOPMENT REPORT – Jodi Litz

J. COMMITTEE REPORTS

1. Finance Committee (Standing)
2. Governance Committee (Ad-hoc)
3. Facilities Committee (Standing)

K. DISCUSSION/ACTION ITEMS

1. New Bank Account

Recommendation: That the Board adopt a resolution to open a new account with Pinnacle Bank (pending Finance Committee recommendation).

2. FDIC Insurance Protection

Recommendation: That the Board approve enrollment in the IntraFi Cash Service program with Pinnacle Bank (pending Finance Committee recommendation).

3. Safe Place Renovation Project – Cost Overruns

Recommendation: That the Board approve cost overruns at Safe Place in a “not to exceed” amount (pending Facilities Committee recommendation).

4. Genesis House Painting Project – Bid Acceptance/Cost Overruns

- a. **Recommendation:** That the Board approve the lowest acceptable bid (pending Facilities Committee recommendation).

- b. **Recommendation:** That the Board approve a cost overrun at Genesis House in a “not to exceed” amount (pending Facilities Committee recommendation).

5. Fidelity Investment Account Signatories

Recommendation: That the Board authorize signatories on the Fidelity Account, as recommended by the Finance Committee.

L. **INFORMATION ITEMS**

Information items do not require Board action. The following reports appear below or are attached as noted:

- 1. Unit Narratives – March 2023
- 2. CHS Acronym List
- 3. Financial Reports
- 4. Personnel Summary – March 2023

Rodriguez, Julio
Shelter Monitor, CDNB
Separated: 3/21/23

Knowles, Victoria
Counselor I, GH
Separated: 3/25/23

Macias-Briones, Nadya
Counselor I, GH
Separated: 3/30/23

Castaneda, Ali
Clinician, FSC
Hired: 3/6/23

Perez, Gabriel
Relief Staff, GH
Hired: 3/9/23

- 5. Communication Summary –
 - a. CHS April 2023 Employee Newsletter
 - b. Fentanyl Becomes Leading Cause of Death for Ages 18-45
 - c. FDA Approves First Over-the-Counter Naloxone Nasal Spray
 - d. First Xylazine Death Confirmed in Santa Clara County

M. **JPA MEMBER REPORTS**

N. **CHAIR COMMENTS**

O. **REQUESTS FOR NEXT MEETING/AGENDA**

P. **ADJOURNMENT**

NOTE: Support material for agenda is available for public review at the CHS Administration Office, 2511 Garden Road, A-160, Monterey,

CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, One Sylvan Park, Sand City, CA, unless otherwise noted. Board members unable to attend this meeting are asked to contact their Alternate and call Administrative Services Manager Rosie Angulo at the CHS Administration Office, (831) 658-3811.