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**BOARD OF DIRECTORS  
MINUTES OF REGULAR BOARD MEETING  
March 16, 2022**

Community Human Services Administrative Office  
2511 Garden Road A160  
Monterey, CA 93942

or

Join Zoom Meeting

<https://us02web.zoom.us/j/86764633276?pwd=OExvbnZlUUhPYmhFZTdjV1BNcEVtZz09>

**A. CALL TO ORDER**

The meeting was called to order by Mary Ann Carbone, Board Chair, at 11:10 a.m.

**B. BOARD ROLL CALL**

City of Carmel – (absent)  
City of Del Rey Oaks – Jeremy Hallock  
City of Marina – (absent)  
City of Monterey – Alan Haffa (arrived @11:51)  
City of Pacific Grove – Lori McDonnell  
City of Salinas – Anthony Rocha (absent)  
City of Sand City – Mary Ann Carbone  
City of Seaside – Alex Miller  
Carmel Unified School District – Ann Marie Rosen  
Monterey County Office of Education – Annette Yee Steck  
Monterey Peninsula College – Loren Steck  
Monterey Peninsula Unified School District – Veronica Miramontes (zoom)  
North Monterey County Unified School District – Noemy Loveless (zoom)  
Pacific Grove Unified School District – (absent)  
Salinas Union High School District – Nathalia Carrillo  
Santa Rita Union School District – Jacob Sandoval

**C. STAFF & GUEST INTRODUCTIONS**

Rosie Angulo, Administrative Services Manager  
Robin McCrae, Chief Executive Officer  
Tim Louis, Chief Financial Officer  
Shawn Stone, Chief Operating Manager  
Evangelina Ochoa, Senior Program Officer  
Elsa Guillen, Program Officer  
Jennifer Hazen, Program Officer II  
Kathi Patton, Bookkeeper II

Natalie Hoy, Grants Manager  
Michele Allen, Communications Manager  
Jodi Litz, Development Director

**D. PUBLIC COMMENTS: None**

**E. CONSENT ITEMS:**

Motion to approve the Consent Items:

1. Minutes from the regular board meeting on February 16, 2023.
2. Disbursements for the period of February 1, 2023, through February 28, 2023, in the amount of \$824,350.11

M/S/C L. Steck / A. Rosen 11/0/0

**F. UNIT PRESENTATION: None**

**G. CEO REPORT: Robin McCrae gave a report which was also included in the board packet for review.**

**H. COO REPORT: Shawn Stone gave a report which was also included in the board packet for review.**

**I. DEVELOPMENT REPORT: Jodi Litz gave a report which was also included in the Board packet for review.**

**J. COMMITTEE REPORTS:**

1. Finance Committee (Standing) - Annette Yee Steck reported out for the committee which met earlier in the day. Finances continue to look very healthy with a year-to-date net income of \$875K. Accounts receivable are consistent with the prior month due to the county still owing for retroactive contract increases and rate changes. Overall financials are looking very strong.

**K. DISCUSSION/ ACTION ITEMS:**

1. FY 2023-2024 JPA Allocation Request

**Motion:** That the Board approve FY 2022-2023 JPA allocation requests with an amendment to allow flexibility with the amount for the City of Salinas.

M/S/C J. Sandoval / A. Haffa 12/0/0

1. Cost-of-Living Adjustment

**Motion:** That the Board approve a 5% cost-of-living adjustment (COLA), as recommended by the Personnel Committee.

M/S/C A. Haffa / L. Steck 11/0/1

Alex Miller abstained.

**L. INFORMATION ITEMS**

Information items do not require Board action. The following reports were included in the board packet for review:

1. Unit Narratives
2. CHS Acronym List
3. Financial Summary
4. Personnel Summary

- M. JPA MEMBER REPORTS:** Board Member Alan Haffa reported that the City of Monterey is looking at approving a retail cannabis store. The city will continue to support Shuman HeartHouse. Loren Steck attended an open house at CHOMP's new Crisis Intervention Center. Board Member Jeremy Hallock reported that the city of Del Rey Oaks will be making an amendment to their Housing Plan to include an emergency shelter overlay zone.
- N. CHAIR COMMENTS:** Mary Ann Carbone announced that she will be attending the City Leaders' Summit in Sacramento.
- O. REQUEST FOR NEXT MEETING:** Board Member Loren Steck requested that the Personnel and Executive Committees meet to review CHS' bylaws.
- P. ADJOURNMENT:** The meeting was adjourned at 12:40 p.m.

**NOTE:** Support material for the agenda is available for public review at the CHS Administration Office, 2511 Garden Road, Suite A-160, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. via Zoom. Board members unable to attend this meeting are asked to contact their alternate and call the CHS Administration Office at (831) 658-3811.

Respectfully submitted:



Robin McCrae  
Chief Executive Officer



Rosie Angulo  
Administrative Services Manager