



**BOARD OF DIRECTORS
MINUTES OF REGULAR BOARD MEETING
October 19, 2023**

Del Rey Oaks, City Hall
650 Canyon Del Rey Blvd.
Del Rey Oaks, CA 93940

A. CALL TO ORDER

The meeting was called to order by Mary Ann Carbone, Board Chair, at 11:11 a.m.

B. BOARD ROLL CALL

City of Carmel – (Vacant)
City of Del Rey Oaks – Jeremy Hallock
City of Marina – (absent)
City of Monterey – Alan Haffa (absent)
City of Pacific Grove – Alan Cohen
City of Salinas – (absent)
City of Sand City – (absent)
City of Seaside – Alex Miller
Carmel Unified School District – Anne-Marie Rosen
Monterey County Office of Education – Annette Yee-Steck
Monterey Peninsula College – Loren Steck
Monterey Peninsula Unified School District – (absent)
North Monterey County Unified School District – (Vacant)
Pacific Grove Unified School District – Jennifer McNary
Salinas Union High School District – (absent)
Santa Rita Union School District – (absent)

C. STAFF & GUEST INTRODUCTIONS

Rosie Angulo, Administrative Services Manager
Robin McCrae, Chief Executive Officer
Tim Louis, Chief Financial Officer
Shawn Stone, Chief Operating Manager
Jay Malispina, Program Officer II
Cynthia Zavala, Administrative Services Associate
Kathi Patton, Bookkeeper II

Marta Sullivan, Senior Program Officer
Rosa Linda Ogas, Senior Program Officer
Amanda Geiger, LPCC Clinician
Debbie Anthony, MPC Board Alternate (arrived at 11:29)
Alex Tinoco, Bianchi, Kasavan, & Pope, LLC
Jarrod Penner, Bianchi, Kasavan, & Pope, LLC

D. PUBLIC COMMENTS: None

E. CONSENT ITEMS:

Motion to approve the Consent Items:

1. Minutes from the regular board meeting on September 21, 2023.
2. Disbursements for the period of September 1, 2023, through September 30, 2023, in the amount of \$1,050,515.35

M/S/C

L. Steck / A. Cohen

8/0/0

F. PRESENTATION OF DRAFT AUDIT: Jerrod Penner of Bianchi, Kasavan, & Pope LLC presented the draft audit. They reported that there were no findings in the fiscal year 2022/23 audit (clean audit, no opinion) and gave a detailed presentation showing historic trends in assets, liabilities, revenue, and expenses. Jerrod asked board members to review the audit and submit any comments or questions to CFO Tim Louis by the first week of November. The audit will be presented to the board at its November meeting for final acceptance.

G. UNIT PRESENTATION: Rosa Linda Ogás, LCSW, Sr. Program Officer for Mental Health Services, gave a brief presentation on Outpatient Mental Health services. The program has a very solid team of clinicians! There are currently 270 clients open to services. Clinician Amanda Geiger, LPCC, also shared the success story of one of her current clients.

H. CEO REPORT: Robin McCrae gave a report which was also included in the board packet.

I. COO REPORT: Shawn Stone gave a report which was also included in the board packet.

J. DEVELOPMENT REPORT: Megan Whilden's report was included in the board packet.

K. COMMITTEE REPORTS:

1. Finance Committee (Standing) – Annette Yee Steck reported out for the committee which met earlier in the day. Three months into the fiscal year, we are looking very strong with year-to-date net income of \$596K. Accounts receivable over 60 days are higher than normal, due to a new county system. Overall, we are looking very strong. The committee also reviewed and selected mortgage lender which is included on the agenda for approval.
2. Strategic Planning Committee (Standing) – Loren Steck reported out for the committee which met to discuss the Strategic Plan and provided a progress report.

L. DISCUSSION/ ACTION ITEMS:

1. Review and Select Mortgage Lender

Motion: That the Board approve Pinnacle Bank as the Mortgage Lender as recommended by the Finance Committee.

M/S/C

A. Cohen / A. Miller

8/0/0

L. INFORMATION ITEMS

Information items do not require Board action. The following reports were included in the board packet for review:

1. Unit Narratives
2. CHS Acronym List
3. Financial Summary
4. Personnel Summary

M. JPA MEMBER REPORTS: None

L. CHAIR COMMENTS: Mary Ann appointed an *ad hoc* committee for CEO Evaluation which includes herself, Loren Steck and Jeremy Hallock.

N. REQUEST FOR NEXT MEETING: None

O. ADJOURNMENT: The meeting was adjourned at 12:50 p.m.

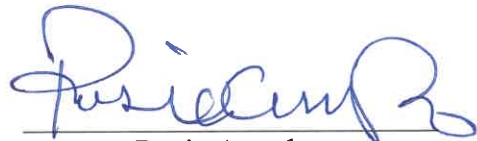
NOTE: Support material for the agenda is available for public review at the CHS Administration Office, 2511 Garden Road, Suite A-160, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City, City Hall 1 Pendergrass Way Sand City CA, 93955 and via Zoom. Board members unable to attend this meeting are asked to contact their alternate and call the CHS Administration Office at (831) 658-3811.

Respectfully submitted:



Robin McCrae
Chief Executive Officer



Rosie Angulo
Administrative Services Manager