



COMMUNITY HUMAN SERVICES

BOARD OF DIRECTORS

Thursday, May 16, 2024

NOTE ► 9:30 a.m.

Oldemeyer Center (Seaside Room)

986 Hilby Ave.

Seaside, CA 93955

REGULAR MEETING AGENDA

- A. **CALL TO ORDER**
- B. **BOARD ROLL CALL**
- C. **STAFF & GUEST INTRODUCTIONS**
- D. **PUBLIC COMMENTS**

Anyone wishing to address the board on matters not appearing on the Agenda may do so at this time. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff. The public may comment on any matter listed on the Agenda at the time the matter is being considered by the board.

- E. **CONSENT ITEMS**

Items listed under the Consent agenda are considered to be routine and are acted on by the Board in one motion. There is no discussion on these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent agenda. The administration recommends approval on all Consent items. Each item on the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Minutes from the regular board meeting on April 18, 2024.
2. Disbursements for the period of April 1, 2024, through April 30, 2024, in the amount of \$1,160,496.74

- F. **UNIT PRESENTATION** – None
- G. **CEO REPORT** – None
- H. **COO REPORT** – Shawn Stone
- I. **DEVELOPMENT REPORT** – Megan Whilden

J. **COMMITTEE REPORTS**

- 1. Finance Committee (Standing)
- 2. Audit Committee (Standing)

K. **DISCUSSION/ACTION ITEMS**

- 1. SB 525 – Minimum Wage Increase

Recommendation: That the Board approve the part-time hourly minimum wage increase implementation, as proposed.

- 2. Revised Job Descriptions for Direct Service Staff in Drug Treatment Programs, under “Job Requirements”

Recommendation: That the Board approve the revised job descriptions for direct service staff in drug treatment programs, under “Job Requirements,” as proposed.

L. **INFORMATION ITEMS**

Information items do not require Board action. The following reports appear below or are attached as noted:

- 1. Unit Narratives – April 2024
- 2. CHS Acronym List
- 3. Financial Reports
- 4. Statistics Reports 3rd Quarter
- 5. Personnel Summary – April 2024

Farias, Aracely
Bookkeeper II
Hired: 04/02/2024

Tena, Jasmin
Counselor, Monterey SOP
Hired: 04/02/2024

Malecha, Tye
Parking Lot Monitor, OMC
Hired: 04/04/2024

Rollins, Brian
Shelter Monitor, Safe Place
Hired: 04/09/2024

Hayden, Allison
Counselor, Salinas SOP
Hired: 04/22/2024

James, Katelyn
Shelter Monitor, CDNB
Hired: 04/23/2024

Schlesinger-James, Gabriela
Communications Manager
Hired: 04/25/2024

Morgens, Carrie
Counselor I, Genesis House
Separated: 04/30/2024

6. Communication Summary –
 - a. CHS May Employee Newsletter

L. JPA MEMBER REPORTS

M. CHAIR COMMENTS

1. Task Nominating Committee bring slate of officers for FY 2024-25 to the June board meeting for consideration/ approval.

N. REQUESTS FOR NEXT MEETING/AGENDA

O. ADJOURNMENT

BOARD RETREAT AGENDA

A. CALL TO ORDER

B. BOARD ROLL CALL

C. STAFF AND GUEST INTRODUCTIONS

D. PUBLIC COMMENTS

E. REVIEW OF MANAGEMENT RETREAT

F. BOARD INPUT AND GROUP DISCUSSION

- 1) Initiatives
- 2) Opportunities
- 3) Input from JPA Cities/School Districts
- 4) Concerns

- 5) Review Strategic Plan Progress
- 6) Carryover Goals
- 7) New Goals
- 8) Other Notable Happenings in 2023-24

G. NEXT STEPS

H. CHAIR'S COMMENTS

I. ADJOURNMENT

NOTE: Support material for agenda is available for public review at the CHS Administration Office, 2511 Garden Road, A-160, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, One Sylvan Park, Sand City, CA, unless otherwise noted. Board members unable to attend this meeting are asked to contact their Alternate and call Administrative Services Manager Rosie Angulo at the CHS Administration Office, (831) 658-3811.