

www.chservices.org
831.658.3811 phone
831.658.3815 fax

Administration Office
P.O. Box 3076
Monterey, CA 93942-3076



**community
human services**
hope. help. here.

COMMUNITY HUMAN SERVICES

BOARD OF DIRECTORS

NOTE ► Thursday, July 18, 2024

FINANCE COMMITTEE MEETING

NOTE ► 10:00 a.m. – 10:30 a.m.

BOARD MEETING

NOTE ► 10:30 a.m. – 11:15 a.m.

Immediately preceding the Annual Luncheon

ANNUAL LUNCHEON

11:30 a.m.

LOCATION:

**NOTE ► Corral de Tierra Country Club
81 Corral de Tierra, CA 93908**

REGULAR MEETING AGENDA

- A. **CALL TO ORDER**
- B. **BOARD ROLL CALL**
- C. **STAFF & GUEST INTRODUCTIONS**
- D. **PUBLIC COMMENTS**

Anyone wishing to address the board on matters not appearing on the Agenda may do so at this time. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff. The public may comment on any matter listed on the Agenda at the time the matter is being considered by the board.

- E. **CONSENT ITEMS**

Items listed under the Consent agenda are considered to be routine and are acted on by the Board in one motion. There is no discussion on these items prior to the Board vote unless a member of the Board, staff or public requests specific items be discussed and/or removed from the Consent agenda. The administration recommends approval on all Consent items.

**Please Note Times
& Location**

Each item on the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 4-7
1. Minutes from the regular board meeting on June 20, 2024.
 2. Disbursements for the period of June 1, 2024 through June 30, 2024, in the amount of \$1,046,455.30
 3. Resolution Honoring Supervisor Mary Adams
 4. Resolution Honoring Senator Anna Caballero
 5. Certificates of Appreciation for Community Human Services Joint Powers Agency Member Cities and School Districts

F. UNIT PRESENTATION – SHARE Center, Shawn Stone

8-10 **G. CEO REPORT – Robin McCrae**

11 **H. COO REPORT – Shawn Stone**

I. DEVELOPMENT REPORT – Combined with CEO Report

J. COMMITTEE REPORTS

1. Finance Committee (Standing)

K. DISCUSSION/ACTION ITEMS

- 12-16 1. Conflict of Interest Code, Bi-Annual Review of Designated Positions.

Recommendation: That the board the Conflict of Interest Code, Bi-Annual Review of Designated Positions, as proposed.

L. INFORMATION ITEMS

Information items do not require Board action. The following reports appear below and are attached as noted:

- 17-26 1. Unit Narratives – June 2024
- 27-28 2. CHS Acronym List
- 29-32 3. Financial Reports
4. Personnel Summary – June 2024

Blumberg, Sonia
Counselor I, OPTC
Separated: 6/4/24

Whilden, Megan
Development Director
Separated: 6/14/24

Balza, Brittani
Counselor I, OMC
Hired: 6/17/24

5. Communication Summary –
 - a. CHS July Employee Newsletter

M. JPA MEMBER REPORTS

N. CHAIR COMMENTS

O. REQUESTS FOR NEXT MEETING/AGENDA

P. ADJOURNMENT

NOTE: Support material for agenda is available for public review at the CHS Administration Office, 2511 Garden Road, A-160, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City Hall, 1 Pendergrass Way, Sand City, CA, 93955 unless otherwise noted. Board members unable to attend this meeting are asked to contact their Alternate and call Administrative Services Manager Rosie Angulo at the CHS Administration Office, (831) 658-3811.