



community human services

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**BOARD OF DIRECTORS
MINUTES OF REGULAR BOARD MEETING
November 21, 2024**

Sand City, City Hall
1 Pendergrass Way
Sand City, CA 93955

Board member Annette Yee Steck participated, via facetime, from a remote location:
Hyatt Regency San Francisco Airport
1333 Bayshore Highway
Burlingame, CA 94010

A. CALL TO ORDER

The meeting was called to order by Jeremy Hallock, Board Vice Chair, at 11:05 a.m.

B. BOARD ROLL CALL

City of Carmel – Jeff Baron
City of Del Rey Oaks – Jeremy Hallock
City of Marina – (absent)
City of Monterey – (absent)
City of Pacific Grove – Lori McDonnell
City of Salinas – Anthony Rocha (arrived @11:26)
City of Sand City – Mary Ann Carbone (via zoom)
City of Seaside – (absent)
Carmel Unified School District – Ann Marie Rosen
Monterey County Office of Education – Annette Yee Steck (via Facetime)
Monterey Peninsula College – (absent)
Monterey Peninsula Unified School District – Dr. Bettye Lusk (via Zoom @11:20)
North Monterey County Unified School District – Richardo Diaz
Pacific Grove Unified School District – Jennifer McNary
Salinas Union High School District – (absent)
Santa Rita Union School District – (absent)

C. STAFF & GUEST INTRODUCTIONS

Rosie Angulo, Executive Assistant
Shawn Stone, Chief Operating Officer
Tim Louis, Chief Financial Officer
Cynthia Zavala, Human Resources Assistant

Evangelina Ochoa, Senior Program Officer
Marta Sullivan, Senior Program Officer
Amy Miller, Human Resources Director
Desiree Mora, Program Officer II

D. PUBLIC COMMENTS: None

E. CONSENT ITEMS:

Motion to approve the Consent Items:

1. Minutes from the regular board meeting on September 19, 2024.
2. Disbursements for the period of October 1, 2024, through October 31, 2024, in the amount of \$1,103,355.51

M/S/C

A. Rosen / J. McNary

8/0/0

F. UNIT PRESENTATION: Desiree Mora Program Officer II at the SHARE Center gave a very informative presentation. Desiree, also opened the floor for Q & A.

G. CEO REPORT: Robin McCrae's report was included in the board packet. Shawn Stone, COO gave an update on Casa De Noche Buena and the proposed Social Services/Family Justine Center on Robin's behalf.

H. COO REPORT: Shawn Stone's report was included in the board packet.

I. DEVELOPMENT REPORT: This report was incorporated into the CEO Report.

J. COMMITTEE REPORTS:

1. Finance Committee (Standing) – Tim Louis reported out for the committee, which met earlier in the day. The dashboard looks good two months into FY. The accounts receivable over 60 days were \$695K, since the report the county has made a \$500K payment, bringing the balance back to normal. At the end of October, we have 140 employees.
2. Personnel Committee (Standing) – Jeremy Hallock reported out for the committee, which met on November 13th to discuss action items K.2 which is on the agenda for review and approval.

K. DISCUSSION/ ACTION ITEMS:

1. FY 2023-24 Financial Audit

CFO Tim Louis informed the board that the audit is not ready for review. The audit committee will meet in December before the December 19th board meeting for board acceptance.

2. Additional Support Counselor Hours, Casa De Noche Buena

Motion: That the board approve additional Support Counselor hours as recommended by the Personnel Committee.

N. INFORMATION ITEMS

Information items do not require Board action. The following reports were included in the board packet for review:

1. Unit Narratives
2. CHS Acronym List
3. Financial Summary
4. Statistics Reports 1st Quarter
5. Personnel Summary

O. JPA MEMBER REPORTS: Ann Marie CUSD is looking for construction help for Tatum's Tree House project on Saturday, November 23rd. Anthony Rocha reported that after 6 years of serving on CHS board, he will no longer be the City of Salinas representative. Annette Yee Steck on behalf of MCOE presented a resolution to Sr. Program Officer Evangelina Ochoa for October National Homeless Youth month.

P. CHAIR COMMENTS: Board Chair Mary Ann Carbone asked the board to join her and Vice Board Chair Jeremy Hallock in making a yearly donation to CHS through MCGives. Letters were also sent out to board members.

Q. REQUEST FOR NEXT MEETING: Board Meeting on December 19th.

R. ADJOURNMENT: 12:24 p.m.

NOTE: Support material for the agenda is available for public review at the CHS Administration Office, 2511 Garden Road, Suite A-160, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City, City Hall 1 Pendergrass Way Sand City CA, 93955 and via Zoom. Board members unable to attend this meeting are asked to contact their alternate and call the CHS Administration Office at (831) 658-3811.

Respectfully submitted:



Shawn Stone
Chief Operating Officer



Rosie Angulo
Executive Assistant