www.chservices.org
831.658.3811 phone
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Administration Office
P.O. Box 3076
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community human services
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COMMUNITY HUMAN SERVICES BOARD OF DIRECTORS
REGULAR BOARD MEETING

Thursday, February 20, 2025
11:00 a.m.

LOCATION:
Sand City, City Hall
1 Pendergrass Way
Sand City, CA 93955

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. STAFF & GUESTS INTRODUCTIONS

D. PUBLIC COMMENT

Anyone wishing to address the board on matters not appearing on the Agenda may do so at this time. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff. The public may comment on any matter listed on the Agenda at the time the matter is being considered by the board.

E. CONSENT AGENDA

Items listed under the Consent agenda are considered to be routine and are acted on by the Board in one motion. There is no discussion on these items prior to the Board vote unless a member of the Board, staff or public requests specific items be discussed and/or removed from the Consent agenda. The administration recommends approval on all Consent items.

Each item on the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Minutes from the regular board meeting on January 16, 2025.
2. Disbursements for the period of January 1, 2025 through January 31, 2025, in the amount of $1,662,010.78

F. **UNIT PRESENTATION** – Derrick Elder, City of Seaside – Family and Community Support Program

G. **UNIT PRESENTATION** – Casa De Noche Buena

H. **CEO REPORT** – Robin McCrae

I. **COO REPORT** – Shawn Stone

J. **DEVELOPMENT REPORT** – Combined with CEO Report

K. **COMMITTEE REPORTS**

1. Finance Committee (Standing) – Annette Yee Steck
2. Facilities Committee (Standing) – Shawn Stone

L. **DISCUSSION/ACTION ITEMS**

1. Resolution to Borrow – Line of Credit

Recommendation: That the board approve a Resolution to Borrow, authorizing the application for a new line of credit with Pinnacle Bank, as re

2. Family Service Center Seaside, Mainline Project

Recommendation: That the board approve the bid from JD Underground in the amount of $36,331.90, as proposed by the facilities committee.

3. Family Service Center Seaside, Patio/Carport Emergency Repairs

Recommendation: That the board approve emergency repairs, as proposed by the facilities committee.

N. **INFORMATION ITEMS**

Information items do not require Board action. The following reports appear below and are attached as noted:

1. Unit Narratives – January 2025
2. CHS Acronym List
3. Financial Reports
4. Statistics - Q2
5. Personnel Summary – January 2025

Fuhrman, Tyler
Support Counselor I, SHARE Center
Hired: 1/3/25

Sotelo, Jessica
Parent Educator, FSC
Hired: 1/7/25

Lopez, Jacob
Support Counselor I, Genesis House

Van Balen, Jillian
Support Counselor I, Safe Place

Hired: 1/9/25

Hired: 1/9/25

Velasquez, Johnny
Support Counselor I, SHARE Center
Hired: 1/10/25

Campa, Michelle
Case Manager/Housing Navigator, SP
Hired: 1/22/25

Vega, Lisset
Support Counselor I, Safe Place
Hired: 1/22/25

Gonzales-Valdez, Marisol
Support Counselor I, CDNB
Hired: 1/27/25

Ilbek, Sarah
Support Counselor I, Safe Passage
Hired: 1/31/25

James, Katelyn
Support Counselor I, CDNB
Separated: 1/1/25

Gallaga, Maria
Support Counselor I, SHARE Center
Separated: 1/9/25

Soper, Steven
Support Counselor I, SHARE Center
Separated: 1/16/25

Saldana, Xochitl
Drug Resource Specialist
Separated: 1/20/25

Rodriguez, Ronald
Support Counselor I, SHARE Center
Separated: 1/27/25

Sartori, Trina
Counselor I, Genesis House
Separated: 1/31/25

5. Communication Summary –
   a. CHS February Employee Newsletter

O. JPA MEMBER REPORTS

P. BOARD CHAIR COMMENTS

Q. REQUESTS FOR NEXT MEETING AGENDA

R. CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One potential case)

S. ADJOURNMENT

NOTE: Support material for the agenda is available for public review at the CHS Administration Office, 2511 Garden Road, A-160, Monterey, CA 93940 on the Monday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, 1 Pendergrass Way, Sand City, CA, 93955 unless

otherwise noted. Board members unable to attend this meeting are asked to contact their Alternate and call Executive Assistant Rosie Angulo at the CHS Administration Office, (831) 658-3811.