



**COMMUNITY HUMAN SERVICES BOARD OF DIRECTORS
REGULAR BOARD MEETING**

Thursday, March 20, 2025
11:00 a.m.

LOCATION:

Sand City, City Hall
1 Pendergrass Way
Sand City, CA 93955

AGENDA

Board member Annette Yee Steck will participate, via phone conference, from a remote location:
2011 Iwi Way Honolulu, HI 96816

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. STAFF & GUESTS INTRODUCTIONS**
- D. PUBLIC COMMENT**

Anyone wishing to address the board on matters not appearing on the Agenda may do so at this time. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff. The public may comment on any matter listed on the Agenda at the time the matter is being considered by the board.

- E. CONSENT AGENDA**

Items listed under the Consent agenda are considered to be routine and are acted on by the Board in one motion. There is no discussion on these items prior to the Board vote unless a member of the Board, staff or public requests specific items be discussed and/or removed from the Consent agenda. The administration recommends approval on all Consent items.

Each item on the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Minutes from the regular board meeting on February 20, 2025.
2. Disbursements for the period of February 1, 2025 through February 28, 2025, in the amount of \$1,494,355.97

F. CLOSED SESSION –CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One potential case)

Via Zoom Meeting

<https://us02web.zoom.us/j/81362024835?pwd=3vYwEaKJ0fnbBT1oauJ8FsaMjyvuYz.1>

Meeting ID: 813 6202 4835

Passcode: 873229

G. UNIT PRESENTATION – Safe Place/Safe Passage & Salinas Valley, Street Outreach Program

H. CEO REPORT – Robin McCrae

I. COO REPORT – Shawn Stone

J. DEVELOPMENT REPORT – Combined with CEO Report

K. COMMITTEE REPORTS

1. Finance Committee (Standing) – Annette Yee Steck

L. DISCUSSION/ACTION ITEMS

1. FY 2025-26 JPA Allocation Request

Recommendation: That the board approve FY 2025-2026 JPA allocation requests, as proposed.

2. Resolution to Borrow – Line of Credit with Pinnacle Bank

Recommendation: That the board approve a resolution authorizing the Agency to establish a \$1 million line of credit with Pinnacle Bank.

3. Family Service Center Seaside Facility Repairs

Recommendation: That the board authorize staff to proceed with bidding process to make repairs to the deck/parking structure at Family Service Center in Seaside.

L. INFORMATION ITEMS

Information items do not require Board action. The following reports appear below and are attached as noted:

1. Unit Narratives – February 2025
2. CHS Acronym List
3. Financial Reports

4. Personnel Summary – February 2025

Fernandez-Castillo, Sulema
Parent Educator, FSC
Hired: 2/2/25

Navarro, Ricardo
Support Counselor I, SHARE Center
Hired: 2/2/25

Quitevis, Destiny
Support Counselor I, SHARE Center
Hired: 2/6/25

Farrel, Kathryn
Program Coordinator, SHARE Center
Hired: 2/11/25

Jemison, Laura
Support Counselor I, CDNB
Hired: 2/19/25

Vos, Tara
Support Counselor I, SHH
Hired: 2/20/25

Tena, Jasmine
Street Outreach, Counselor
Separated: 2/19/25

5. Communication Summary –
a. CHS March Employee Newsletter

- M. **JPA MEMBER REPORTS**
- N. **BOARD CHAIR COMMENTS**
- O. **REQUESTS FOR NEXT MEETING AGENDA**
- P. **ADJOURNMENT**

NOTE: Support material for the agenda is available for public review at the CHS Administration Office, 2511 Garden Road, A-160, Monterey, CA 93940 on the Monday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, 1 Pendergrass Way, Sand City, CA, 93955 unless otherwise noted. Board members unable to attend this meeting are asked to contact their Alternate and call Executive Assistant Rosie Angulo at the CHS Administration Office, (831) 658-3811.