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**COMMUNITY HUMAN SERVICES**

**BOARD OF DIRECTORS**

Thursday, September 18, 2025  
11:00 a.m.

**LOCATION:**

Sand City, City Hall  
1 Pendergrass Way  
Sand City, CA 93955

**REGULAR MEETING AGENDA**

- A. **CALL TO ORDER**
- B. **BOARD ROLL CALL**
- C. **STAFF & GUEST INTRODUCTIONS**
- D. **PUBLIC COMMENTS**

Anyone wishing to address the board on matters not appearing on the agenda may do so at this time. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff. The public may comment on any matter listed on the agenda at the time the matter is being considered by the board.

- E. **CONSENT ITEMS**

Items listed under the Consent agenda are considered to be routine and are acted on by the Board in one motion. There is no discussion on these items prior to the Board vote unless a member of the Board, staff or public requests specific items be discussed and/or removed from the Consent agenda. The administration recommends approval of all Consent items.

Each item on the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Minutes from the regular board meeting on August 21, 2025

2. Disbursements for the period of August 1, 2025 through August 31, 2025, in the amount of \$1,299,898.19

F. **UNIT PRESENTATION** – Off Main Clinic

G. **CEO REPORT** – Robin McCrae

H. **COO REPORT** – Shawn Stone

I. **DEVELOPMENT REPORT** – Carol Harney

J. **COMMITTEE REPORTS**

1. Finance Committee (standing)
2. Transition Committee (ad-hoc)
3. Audit Committee (standing)
4. Personnel Committee (standing)

K. **DISCUSSION/ACTION ITEMS**

1. Restate Financial Statements for FY ending June 30, 2024.

**Recommendation:** That the board accept the Restate Financial Statements for FY ending June 30, 2024. As proposed.

2. Family Service Centers – Management Reorganization

**Recommendation:** That the board approve the Family Service Centers Management Reorganization as recommended by the Personnel Committee.

3. 5-year Funding Projection: Homeless Programs

**Discussion/Action at the Pleasure of the Board**

4. Transition Committee

**Discussion/Action at the Pleasure of the Board**

L. **INFORMATION ITEMS**

Information items do not require Board action. The following reports appear below and are attached as noted:

1. Unit Narratives
2. CHS Acronym List
3. Financial Reports

4. Statistics Reports – Year End FY 2024-25
5. Personnel Summary

Cruz-Herrera, Marilyn  
Support Nurse, OMC  
Hired: 8/21/25  
Sibaja, Cynthia  
Drug Resource Specialist  
Separated: 8/8/25

Campa, Michelle  
CM/HN, Safe Passage  
Separated: 8/1/25  
Solorio, Sandra  
Drug Resource Specialist  
Separated: 8/11/25

Roew, Erica  
Human Resource Director  
Separated: 8/18/25

Bacilio, Oscar  
CM/HN, SHARE Center  
Separated: 8/21/25

Johnson, Casey  
Counselor I, SOP-Monterey  
Separated: 8/25/25

5. Communication Summary –
  - a. CHS September Employee Newsletter

**M. JPA MEMBER REPORTS**

**N. CHAIR COMMENTS**

**O. REQUESTS FOR NEXT MEETING/AGENDA**

**P. ADJOURNMENT**

**NOTE:** Support material for the agenda is available for public review at the CHS Administration Office, 2511 Garden Road, A-160, Monterey, CA 93940 on the Monday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, 1 Pendergrass Way, Sand City, CA, 93955 unless otherwise noted. Board members unable to attend this meeting are asked to contact their Alternate and call Executive Assistant Rosie Angulo at the CHS Administration Office, (831) 658-3811.