BOARD OF DIRECTORS
MINUTES OF REGULAR BOARD MEETING
September 18, 2025

Sand City, City Hall
1 Pendergrass Way
Sand City, CA 93955

A. CALL TO ORDER

The meeting was called to order by Mary Ann Carbone, Board Chair, at 11:11 a.m.

B. BOARD ROLL CALL

City of Carmel – Jeff Baron
City of Del Rey Oaks – Jeremy Hallock
City of Marina – Jenny McAdams (@11:17)
City of Monterey – (absent)
City of Pacific Grove – Lori McDonnell
City of Salinas – Gloria De La Rosa
City of Sand City – Mary Ann Carbone
City of Seaside – Alex Miller (left @ 12:50)
Carmel Unified School District – Rita Patel (by phone)
Monterey County Office of Education – Annette Yee Steck
Monterey Peninsula College – Anita Crawley
Monterey Peninsula Unified School District – Bettye Lusk
North Monterey County Unified School District – Richardo Diaz
Pacific Grove Unified School District – Jennifer McNary
Salinas Union High School District – (absent)
Santa Rita Union School District – (absent)

C. STAFF & GUEST INTRODUCTIONS

Rosie Angulo, Executive Assistant
Robin McCrae, Chief Executive Officer
Tim Louis, Chief Financial Officer
Shawn Stone, Chief Operations Officer
Evangelina Ochoa, Senior Program Officer
Marta Sullivan, Senior Program Officer
Sara Huerta, Counselor II OMC
Cindy Fleshman, Counselor II OMC

D. PUBLIC COMMENTS: None

E. CONSENT ITEMS:

Motion to approve the Consent Items:

1. Minutes from the regular board meeting on August 21, 2025.
2. Disbursements for the period of August 1, 2025, through August 31, 2025, in the amount of $1,299,898.19

M/S/C	A. Yee Steck / A. Miller	12/0/0

F. UNIT PRESENTATION: The Board received a PowerPoint Presentation of Off Main Clinic by Counselor II Sara Huerta and Counselor II Cindy Fleshman.

G. CEO REPORT: Robin McCrae's report was included in the board packet.

H. COO REPORT: Shawn Stone's report was included in the board packet

I. DEVELOPMENT REPORT: This report was incorporated into the CEO Report.

J. COMMITTEE REPORTS:

1. Finance Committee (Standing) – The Finance Committee Chair Annette Yee Steck reported out for the committee, which met earlier in the day. The dashboard looks good for the beginning of the fiscal year with a net income of $132K. The committee also reviewed action item K.1 Restatement of Financial Statements for FY ending June 30, 2024, which is included in the agenda for review & approval.

2. Transition Committee (ad-hoc) – Mary Ann Carbone, Board Chair, reported out for the Transition Committee. The committee has hired Kittleman and Associates to conduct the CEO recruitment and selection process. Meetings have been set up for the firm to meet with board members and management team. A survey also went out to all staff asking about skills and qualities desired in a new CEO. The firm will be in town on September 25th & 26th.

3. Audit Committee (Standing) – Mary Ann Carbone, Board Chair, reported that the committee met to discuss action item K.1 Restatement of Financial Statements for FY ending June 30, 2023, which is included in the agenda for review & approval.

4. Personnel Committee (Standing) – Lori McDonnell, Personnel Committee member, reported that the Personnel Committee met to discuss action item K.2 Family Service Centers – Management Reorganization which is included in the agenda for review & approval.

K. DISCUSSION/ ACTION ITEMS:

1. Restatement of Financial Statements for FY ending June 30, 2023.

Motion: That the board accept the Restated Financial Statements for FY ending June 30, 2024, as recommended by the Audit Committee.

M/S/C	A. Yee Steck / B. Lusk	13/0/0

2. Family Service Centers – Management Reorganization

Motion: That the board approve the Family Service Centers Management Reorganization, as recommended by the Personnel Committee.

M/S/C	A. Crawley / J. McNary	13/0/0

3. 5-Year Funding Projection: Homeless Programs

CEO Robin McCrae gave a very informative PowerPoint presentation. Suggestions were made. No action was taken.

4. Transition Committee

Transition Committee Chair Mary Ann Carbone reported out from an earlier meeting. The committee has hired Kittleman and Associates to conduct the CEO recruitment and selection process. Meetings have been set up for the firm to meet with board members and management team. A survey also went out to all staff asking about skills and qualities desired in a new CEO. The firm will be in town on September 25th & 26th. No action was taken.

L. **INFORMATION ITEMS**
Information items do not require Board action. The following reports were included in the board packet for review:

1. Unit Narratives
2. CHS Acronym List
3. Financial Summary
4. Statistics Reports – Year End FY 2024-25
5. Personnel Summary

M. **JPA MEMBER REPORTS**: Anita Crawley, Board member, handed out Monterey Peninsula College Annual Reports to share.

N. **CHAIR COMMENTS:** Mary Ann Carbone asked Executive Assistant Rosie Angulo to send an invite to members of the board to the Missing and Murdered Indigenous People (MMIP) Law Enforcement Training Conference taking place on Friday, November 14th, 2025.

O. **REQUEST FOR NEXT MEETING:** None

P. **ADJOURNMENT:** 1:42 p.m.

NOTE: Support material for the agenda is available for public review at the CHS Administration Office, 2511 Garden Road, Suite A-160, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City, City Hall 1 Pendergrass Way Sand City CA, 93955 and via Zoom. Board members unable to attend this meeting are asked to contact their alternate and call the CHS Administration Office at (831) 658-3811.

Respectfully submitted:

Robin McCrae
Chief Executive Officer

Rosie Angulo
Executive Assistant