



**BOARD OF DIRECTORS
MINUTES OF REGULAR BOARD MEETING
November 20, 2025**

Sand City, City Hall
1 Pendergrass Way
Sand City, CA 93955

A. CALL TO ORDER

The meeting was called to order by Jeremy Hallock, Vice Board Chair, at 11:07 a.m.

B. BOARD ROLL CALL

City of Carmel – Jeff Baron
City of Del Rey Oaks – Jeremy Hallock
City of Marina – (absent)
City of Monterey – (absent)
City of Pacific Grove – Lori McDonnell
City of Salinas – (absent)
City of Sand City – Libby Soffer
City of Seaside – Alex Miller
Carmel Unified School District – Rita Patel
Monterey County Office of Education – Annette Yee Steck
Monterey Peninsula College – (absent)
Monterey Peninsula Unified School District – (absent)
North Monterey County Unified School District – Richardo Diaz (left@11:30)
Pacific Grove Unified School District – (Absent)
Salinas Union High School District – (absent)
Santa Rita Union School District – (absent)

C. STAFF & GUEST INTRODUCTIONS

Rosie Angulo, Executive Assistant
Robin McCrae, Chief Executive Officer
Tim Louis, Chief Financial Officer
Shawn Stone, Chief Operating Officer
Evangeline Ochoa, Senior Program Officer, Homeless Services
Marta Sullivan, Senior Program Officer, Substance Use Services

D. PUBLIC COMMENTS: None

E. CONSENT ITEMS:

Motion to approve the Consent Items:

1. Minutes from the regular board meeting on October , 2025.
2. Disbursements for the period of October 1, 2025, through October 31, 2025, in the amount of \$1,431,180.23

M/S/C

A. Miller / A. Yee Steck

8/0/0

F. UNIT PRESENTATION: Senior Program Officer, Evangelina Ochoa, gave a very informative PowerPoint presentation on our Homeless Shelter, Shuman HeartHouse.

G. CEO REPORT: Robin McCrae, CEO, delivered an oral report and subsequently opened the floor for questions from the Board.

H. COO REPORT: Shawn Stone, COO, gave a report. The full COO report was included in the board packet for review, and he addressed questions from the Board.

I. DEVELOPMENT REPORT: Carol Harney, Development Director report was included in the board packet.

J. COMMITTEE REPORTS:

1. Finance Committee (Standing) – Annette Yee-Steck, Finance Committee Chair, reported that the Finance Committee met earlier in the day. The dashboard is looking good with a net income of \$324K. Accounts Receivable County up to date on payments. The income statement showed professional fees due to the CEO search.
2. Transition Committee (ad-hoc) – Jeremy Hallock, Vice Board Chair, reported out for the Transition Committee. More details under action item K.2.

K. DISCUSSION/ ACTION ITEMS:

1. FY 2024-25 Draft Financial Audit Presentation –

The Board received a draft financial audit presentation from Chavan and Associates, LLP. Mr. Chavan answered questions from the Board. The FY 2024–25 Audit will be presented to the Board for approval at the December 18th board meeting.

No Action Taken

2. Transition Committee – Annette Yee Steck and Vice Board Chair Jeremy Hallock reported out for the committee. Jeremy informed the Board that the search firm has been receiving approximately one résumé per day. The search firm will screen the applicants, and the committee will then select 4 to 6 candidates to interview. The committee answered questions from Board members and will be reaching out to the firm to obtain feedback on several questions raised by the Board.

No Action Taken

L. INFORMATION ITEMS

Information items do not require Board action. The following reports were included in the board packet for review:

1. Unit Narratives
2. CHS Acronym List
3. Financial Summary
4. 1st Quarter Statistics – Will be included in the December Board Packet
5. Personnel Summary

M. JPA MEMBER REPORTS: None

N. CHAIR COMMENTS: Jeremy thanked Executive Assistant Rosie Angulo for lunch.

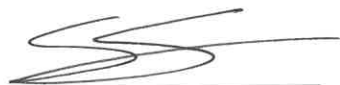
O. REQUEST FOR NEXT MEETING: Annette Yee Steck requested that Rosie send all Board members the 5-year projection PowerPoint that was recently shared. Alex Miller expressed interest in inviting The Bridge to a future Board meeting to provide a presentation.

P. ADJOURNMENT: 12:54 p.m.

NOTE: Support material for the agenda is available for public review at the CHS Administration Office, 2511 Garden Road, Suite A-160, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City, City Hall 1 Pendergrass Way Sand City CA, 93955 and via Zoom. Board members unable to attend this meeting are asked to contact their alternate and call the CHS Administration Office at (831) 658-3811.

Respectfully submitted:



Shawn Stone
Chief Operating Officer



Rosie Angulo
Executive Assistant