



**BOARD OF DIRECTORS
MINUTES OF REGULAR BOARD MEETING
December 18, 2025**

Sand City, City Hall
1 Pendergrass Way
Sand City, CA 93955

Board member Annette Yee Steck will participate via phone conference from a remote location:
2011 Iwi Way Honolulu, HI 96816

A. CALL TO ORDER

The meeting was called to order by Mary Ann Carbone, Board Chair, at 11:07 a.m.

B. BOARD ROLL CALL

City of Carmel – (absent)
City of Del Rey Oaks – Jeremy Hallock
City of Marina – Jenny McAdams
City of Monterey – Gino Garcia
City of Pacific Grove – Lori McDonnell
City of Salinas – Gloria De La Rosa
City of Sand City – Mary Ann Carbone
City of Seaside – Alex Miller
Carmel Unified School District – Rita Patel
Monterey County Office of Education – Annette Yee Steck (via phone)
Monterey Peninsula College – Anita Crawley
Monterey Peninsula Unified School District – Betty Lusk
North Monterey County Unified School District – Richardo Diaz
Pacific Grove Unified School District – Jennifer McNary
Salinas Union High School District – (absent)
Santa Rita Union School District – (absent)

C. STAFF & GUEST INTRODUCTIONS

Rosie Angulo, Executive Assistant
Robin McCrae, Chief Executive Officer
Tim Louis, Chief Financial Officer
Shawn Stone, Chief Operating Officer

D. PUBLIC COMMENTS: None

E. CONSENT ITEMS:

Motion to approve the Consent Items:

1. Minutes from the regular board meeting on November 20, 2025
2. Disbursements for the period of November 1, 2025, through November 30, 2025, in the amount of \$1,277,156.95

M/S/C

B. Lusk / J. McNary

13/0/0

F. UNIT PRESENTATION: None

G. CEO REPORT: Robin McCrae, CEO, gave a report and addressed questions from the Board.

H. COO REPORT: Shawn Stone, COO, gave a report, which was included in the board packet for review, and addressed questions from the Board.

I. DEVELOPMENT REPORT: Development Report was included in the board packet.

J. COMMITTEE REPORTS:

1. Finance Committee (Standing) – The financial reports were included in the board packet.
2. Transition Committee (ad-hoc) – Mary Ann Carbone, Board Chair, reported out for the Transition Committee. More details under action item K.2.
3. Audit Committee (Standing) – CFO Tim Louis reported out for the committee, which met on December 11th to discuss action item K.1 which is on the agenda for review and acceptance. Committee member and Finance Committee Chair Annette Yee Steck commented that the audit was clean with no findings. She and committee member Alex Miller both stated they were confident in the auditor and audit process.

K. DISCUSSION/ ACTION ITEMS:

1. FY 2024-25 Financial Audit

Motion: That the board accept the 2024-25 Financial Audit, as presented.

M/S/C

G. De La Rosa / R. Patel

13/0/0

2. Transition Committee

No Action Taken

Mary Ann Carbone and Vice Board Chair Jeremy Hallock reported on behalf of the Transition Committee. To date, applications have been received from 30 candidates, of which 7 were deemed well qualified and 5 were chosen for interviews. Interviews will be held next week. The committee will meet with Board members in closed session at the January Board meeting to review the top candidates. When ready, they will bring a hiring

recommendation forward to the Board for consideration and approval.

L. INFORMATION ITEMS

Information items do not require Board action. The following reports were included in the board packet for review:

1. Unit Narratives
2. CHS Acronym List
3. Financial Summary
4. 1st Quarter Statistics
5. Personnel Summary

M. JPA MEMBER REPORTS: Jeremy Hallock reported that CHS Program Officer Flor Stoudemire gave an outstanding presentation to the Del Rey Oaks City Council. The Chief of Police approved a Memorandum of Understanding with CHS. Ricardo Diaz noted that NMCUSD has installed a Narcan kiosk at thanked CHS for sharing the information on its social media. Gloria De La Rosa shared that Supervisor Alejo is hosting holiday party complete with toys, backpacks and school supplies, warm outerwear and gift cards for the children and families at the SHARE Center on Fri., 12/19.

N. CHAIR COMMENTS: Mary Ann mentioned that the new Marriott in Sand City will be hosting a Holiday Fair on Sun., 12/21, from 12-5 p.m. She encouraged other cities to look into possible financial resources available to police departments for homelessness. Tue., 12/23 the Salvation Army will host its annual Christmas meal in Seaside. Monterey High will host a gift-wrapping event on Fri., 12/19. Save the date for a retirement celebration for Robin McCrae on Sat., 3/14, at the Monterey Marriott. (Note: The event date has been changed to Sat., 3/28.)

O. REQUEST FOR NEXT MEETING: None

P. ADJOURNMENT: 12:06 p.m.

NOTE: Support material for the agenda is available for public review at the CHS Administration Office, 2511 Garden Road, Suite A-160, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City, City Hall 1 Pendergrass Way Sand City CA, 93955 and via Zoom. Board members unable to attend this meeting are asked to contact their alternate and call the CHS Administration Office at (831) 658-3811.

Respectfully submitted:



Robin McCrae
Chief Executive Officer



Rosie Angulo
Executive Assistant