



**community  
human services**

hope. help. here.

**BOARD OF DIRECTORS  
MINUTES OF REGULAR BOARD MEETING  
January 15, 2026**

Sand City, City Hall  
1 Pendergrass Way  
Sand City, CA 93955

**A. CALL TO ORDER**

The meeting was called to order by Mary Ann Carbone, Board Chair, at 11:09 a.m.

**B. BOARD ROLL CALL**

City of Carmel – Jeff Baron  
City of Del Rey Oaks – Jeremy Hallock  
City of Marina – (absent)  
City of Monterey – Gino Garcia  
City of Pacific Grove – Lori McDonnell  
City of Salinas – Gloria De La Rosa  
City of Sand City – Mary Ann Carbone  
City of Seaside – (absent)  
Carmel Unified School District – Rita Patel  
Monterey County Office of Education – Annette Yee Steck  
Monterey Peninsula College – Anita Crawley  
Monterey Peninsula Unified School District – (absent)  
North Monterey County Unified School District – Richardo Diaz  
Pacific Grove Unified School District – Jennifer McNary  
Salinas Union High School District – (absent)  
Santa Rita Union School District – (absent)

**C. STAFF & GUEST INTRODUCTIONS**

Rosie Angulo, Executive Assistant  
Robin McCrae, Chief Executive Officer  
Tim Louis, Chief Financial Officer  
Shawn Stone, Chief Operating Officer  
Marta Sullivan, Senior Program Officer  
Melissa Hernandez, Program Officer  
Chris Reed, Support Counselor  
Beenal Amin, Counselor II  
Sharon and her Mother Lisa, Genesis House Graduate

D. **PUBLIC COMMENTS:** None

E. **CONSENT ITEMS:**

Motion to approve the Consent Items:

1. Minutes from the regular board meeting on December 18, 2025
2. Disbursements for the period of December 1, 2025, through December 31, 2025, in the amount of \$1,173,959.40

M/S/C

J. Hallock / R. Patel

11/0/0

F. **UNIT PRESENTATION:** Counselor II Beenal Amin gave a PowerPoint presentation providing an overview of Genesis House (GH). Genesis House offers two long-term, highly structured residential substance use recovery programs, including a perinatal program. The current census at Genesis House is 24 adults and 1 child. Following Beenal's presentation, Chris, a former Genesis House client and current CHS Support Counselor, shared his personal testimony and expressed gratitude to CHS for saving his life. Additionally, Sharon, also a Genesis House graduate, and her mother Lisa, a graduate of Genesis House over 20 years ago, both shared how the program has profoundly changed their lives.

G. **CEO REPORT:** Robin McCrae, CEO, gave a report, which was included in the board packet for review, and addressed questions from the Board.

H. **COO REPORT:** Shawn Stone, COO, gave a report, which was included in the board packet for review, and addressed questions from the Board.

I. **DEVELOPMENT REPORT:** Development Report was included in the board packet.

J. **COMMITTEE REPORTS:**

1. Finance Committee (Standing) – Annette Yee Steck Finance Committee Chair reported out from the Finance Committee meeting held earlier in the day. The Dashboard looks great. Year-to-date net income is \$509K. This is expected to decline over the next six months. The County is staying on top of making payments. The committee reviewed CHS' Investment Policy and will be adding new language with help from the auditors.
2. Transition Committee (ad-hoc) – Mary Ann Carbone, Board Chair, reported out for the Transition Committee. More details under action item K.3.

K. **DISCUSSION/ ACTION ITEMS:**

1. Annual Resolution Authorizing Agency Signers

**Motion:** That the board accept the resolution authorizing the CEO, COO, CFO, and Board Chair to sign agreements on behalf of the Agency, as proposed.

M/S/C

L. McDonnell / A. Crawley

11/0/0

2. Resolution Designating and Authorizing Signers at Financial Institutions

**Motion:** That the board approve the Resolution Designating and Authorizing Signers and Officers for All Financial Institutions, as proposed.

M/S/C

G. De La Rosa / A. Crawley

11/0/0

3. Transition Committee

**No Action Taken** The committee has completed 1<sup>st</sup> and 2<sup>nd</sup> round of interviews. Direction was given to staff to inquire with legal counsel regarding a special meeting and the guidelines.

**L. INFORMATION ITEMS**

Information items do not require Board action. The following reports were included in the board packet for review:

1. Unit Narratives
2. CHS Acronym List
3. Financial Summary
4. 1<sup>st</sup> Quarter Statistics
5. Personnel Summary

**M. JPA MEMBER REPORTS: None**

**N. CHAIR COMMENTS:** Mary Ann mentioned that during the closed session, board member Gloria De La Rosa left at 1:15 p.m.

**O. REQUEST FOR NEXT MEETING: None**

**P. CLOSED SESSION** – Board Members went into a closed session to review the employment of hiring a new CEO. Following the session in open session, it was reported that no action was taken and direction was given to staff to inquire with legal counsel regarding a special meeting and the guidelines.

**Q. ADJOURNMENT: 1:31 p.m.**

**NOTE:** Support material for the agenda is available for public review at the CHS Administration Office, 2511 Garden Road, Suite A-160, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City, City Hall 1 Pendergrass Way Sand City CA, 93955 and via Zoom. Board members unable to attend this meeting are asked to contact their alternate and call the CHS Administration Office at (831) 658-3811.

Respectfully submitted:



---

Robin McCrae  
Chief Executive Officer



---

Rosie Angulo  
Executive Assistant