

www.chservices.org
831.658.3811 phone
831.658.3815 fax

Administration Office
P.O. Box 3076
Monterey, CA 93942-3076



**community
human services**
hope. help. here.

COMMUNITY HUMAN SERVICES

BOARD OF DIRECTORS

Thursday, March 19, 2026
11:00 a.m.

LOCATION:

Sand City, City Hall
1 Pendergrass Way
Sand City, CA 93955

REGULAR MEETING AGENDA

- A. **CALL TO ORDER**
- B. **BOARD ROLL CALL**
- C. **STAFF & GUEST INTRODUCTIONS**
- D. **PUBLIC COMMENTS**

Anyone wishing to address the board on matters not appearing on the agenda may do so at this time. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff. The public may comment on any matter listed on the agenda at the time the matter is being considered by the board.

- E. **CONSENT ITEMS**

Items listed under the Consent agenda are considered to be routine and are acted on by the Board in one motion. There is no discussion on these items prior to the Board vote unless a member of the Board, staff or public requests specific items be discussed and/or removed from the Consent agenda. The administration recommends approval of all Consent items.

Each item on the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Minutes from the regular board meeting on February 19, 2026.
2. Disbursements for the period of February 1, 2026 through February 28, 2026, in the amount of \$1,563,470

F. **CEO REPORT** – Robin McCrae

G. **COO REPORT** – Shawn Stone

H. **DEVELOPMENT REPORT** – Carol Harney

I. **COMMITTEE REPORTS**

1. Finance Committee (standing)
2. Personnel Committee (standing)
3. Executive Committee (standing)

J. **DISCUSSION/ACTION ITEMS**

1. Funding Shortfalls: Options and Priorities

Presentation/Discussion

2. FY 2026-27 JPA Allocation Request

Recommendation: That the board approve the FY 2026-2027 JPA allocations request, as proposed by the Finance Committee.

3. Cost of Living Adjustment to Salary Schedule

Recommendation: That the board approve the COLA to the salary schedule, as proposed by the Finance Committee.

4. Employment Agreement

Recommendation: That the board approve the employment agreement with Shawn Stone, Chief Executive Officer.

5. CHS Personnel Policy Revisions

- 5400 Performance Evaluations
- 7600 FMLA/CFRA
- 8100 Disciplinary Actions
- 9906 Music
- 9907 Lighting
- Miscellaneous Administrative Revisions

Recommendation: That the board approve the CHS Policy Revisions, as proposed by the Personnel Committee.

K. INFORMATION ITEMS

Information items do not require Board action. The following reports appear below and are attached as noted:

1. Unit Narratives
2. CHS Acronym List
3. Financial Reports
4. Personnel Summary

Jones, Danielle
Bookkeeper I, Admin
Hired: 02/09/26

Hopkins, Timothy
Support Counselor I, GH
Separated: 02/07/26

Perez, Aaliyah
Counselor, MP SOP
Separated: 02/19/26

5. Communication Summary – March Employee Newsletter

M. JPA MEMBER REPORTS

N. CHAIR COMMENTS

O. REQUESTS FOR NEXT MEETING/AGENDA

P. ADJOURNMENT

NOTE: Support material for the agenda is available for public review at the CHS Administration Office, 2511 Garden Road, A-160, Monterey, CA 93940 on the Monday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, 1 Pendergrass Way, Sand City, CA, 93955 unless otherwise noted. Board members unable to attend this meeting are asked to contact their Alternate and call Executive Assistant Rosie Angulo at the CHS Administration Office, (831) 658-3811.